# Annual Return 2022/2023

The following informati 2023.	on relates to information CIW held	d about this provid	er and its associated services on the 31st March		
		actions to complet	e. This information displayed will be included in the		
Provider name:		Seren Sup	pport Services Ltd		
The provider was registere	d on:	26/04/201	9		
The following lists the provider conditions:	There are no imposed conditions	s associated to this	s provider		
The regulated services delivered by this provider were:	Seren Support Services Ltd (Cardiff and Vale)				
	Service Type		Domiciliary Support Service		
	Type of Care		None		
	Approval Date		01/12/2020		
	Responsible Individual(s)		Nicholas Pambianchi		
	Manager(s)		Michelle Combstock, Tracey Williams		
	Partnership Area		Cardiff and Vale		
	Service Conditions		There are no conditions associated to this service		
	Seren Support Services Ltd (OwmTaf)				
	Service Type		Domiciliary Support Service		
	Type of Care		None		
	Approval Date		08/07/2019		
	Responsible Individual(s)		Nicholas Pambianchi		
	Manager(s)		Donna Chiffi		
	Partnership Area		Cwm Taf Morgannwg		
	Service Conditions		There are no conditions associated to this service		
	Seren Support Services Ltd (Western Bay)				
	Service Type		Domiciliary Support Service		
	Type of Care		None		
	Approval Date		26/04/2019		
	Responsible Individual(s)		Nicholas Pambianchi		
	Manager(s)		Donna Chiffi		
	Partnership Area		West Glamorgan		
	Service Conditions		There are no conditions associated to this service		
	Seren Support Services Ltd (Powys)				
	Service Type		Domiciliary Support Service		
	Type of Care		None		
	Approval Date		26/04/2019		
	Responsible Individual(s)		Nicholas Pambianchi		
	Manager(s)		Nicholas Pambianchi		
	Partnership Area		Powys		
	Service Conditions		There are no conditions associated to this service		

Service Type	Domiciliary Support Service
Type of Care	None
Approval Date	26/04/2019
Responsible Individual(s)	Nicholas Pambianchi
Manager(s)	Tracey Williams
Partnership Area	Gwent
Service Conditions	There are no conditions ass
	I
Seren Support Services Ltd (West Wales) Service Type	Domiciliary Support Service
	Domiciliary Support Service None
Service Type	
Service Type Type of Care	None
Service Type Type of Care Approval Date	None 08/07/2019
Service Type Type of Care Approval Date Responsible Individual(s)	None 08/07/2019 Nicholas Pambianchi

## Training and Workforce Ranning

Describe the arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider	Seren continued its commitment to training and development with arrangements in place to identify, plan and meet the training need s of staff. These arrangements included regular assessments of s taff competencies and skills gaps, as well as consultations with ma nagers and employees to determine training priorities. Training pl ans were then developed to address these needs, and a variety o f training methods were used, such as coaching, classroom sessi ons, e-learning, and external training.
Describe the arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider	During the last financial year, Seren has implemented a compreh ensive recruitment and retention strategy to attract and retain tale nted employees. Our recruitment efforts included job postings on various online platforms, referrals from current employees, and so cial media campaigns. We also conducted rigorous interviews and assessments to ensure that we hired the best candidates. To reta in our employees, we offered competitive salaries and benefits, o pportunities for professional development.

### Service Profile

Service Details

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Telephone Number	03003035345
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	We actively promote the welsh active offer and are currently ex ploring initiatives around this.

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	55	
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#### Fees Charged

The minimum hourly rate payable during the last financial year?	25.00
The maximum hourly rate payable during the last financial year?	27.00

#### Complaints

What was the total number of formal complaints made during the last financial year? Number of active complaints outstanding Number of complaints upheld	1 0 0
Number of complaints partially upheld	0
Number of complaints not upheld	1
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

#### Communicating with people who use the service

Identify any non-verbal communication methods used in the pro-	ovision of the service
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

#### Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them is crucial to their well-being, empowerment, and sense of dignity. Ensuring that individuals have meaning ful input into decisions that affect their lives, including their health and social care, is essential to promoting person-centered care and achieving positive outcomes. Providing opportunities or choice and autonomy, along with the necessary resources and support, can enable people to live their lives to the fullest. Therefore, it is imperative that our service and management prior ritise the promotion of voice, choice, and opportunity in all aspects of the care and support provision. When individuals feel that they have a say in their care and support, they are more likely to feel valued, respected, and heard This can lead to greater satisfaction with the care and support hey receive and improve their overall quality of life. Furthermo e, providing opportunities for people to make choices about their care can increase their engagement and motivation to participate in their own care, leading to better health outcomes.
	ividuals is important for promoting equity and inclusion. This in ludes providing access to education, training, employment, an community resources that can help people to achieve their go s and reach their full potential. By offering a range of options a nd supports, people can tailor their care and support to their u ique needs and preferences, which can lead to improved outco mes and greater overall satisfaction.
	In summary, prioritizing voice, choice, and opportunity in care nd support provision is essential for promoting person-centers care, improving outcomes, and enhancing individual well-bein and empowerment. By working together to ensure that individual als have meaningful input into decisions that affect their lives, long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving dult social care is of paramount importance, and it is crucial th t they are supported to maintain their physical, mental and em tional health. This includes access to appropriate healthcare s rvices, opportunities for personal growth and development, ar social and emotional support. Similarly, for children in social c e, it is important to prioritize their intellectual, social and behav oral development, in addition to ensuring their overall wellbein . By placing emphasis on both the present and future needs of those receiving social care, we can work towards creating a so iety where individuals of all ages are able to live fulfilling and h althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources and services, such as healthcare, mental health support, social acception vities, and educational opportunities. This can include promoting healthy habits and behaviors, such as regular exercise, healthy eating, and stress management techniques. Additionally, it crucial to provide personalized care that takes into account each individual's unique needs and preferences.
	For children in social care, it is important to prioritize their intel ectual, social and behavioral development, as this can have a ignificant impact on their future success and wellbeing. This can n include providing access to education and training opportun es, as well as opportunities for social and emotional development, such as counseling and mentoring.
	Ultimately, the extent to which people are happy and supporte to maintain their ongoing health, development and overall well eing is a key measure of the effectiveness of social care servi es. By prioritizing the needs and preferences of individuals re- iving social care, we can work towards creating a more compa- sionate, equitable and just society for all.

The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in a way that promotes the safety, dignity, and wellbeing of individua Is, and that effective measures are in place to prevent and addr ess instances of abuse and neglect. A key indicator of quality a dult social care is the extent to which people feel safe and prote cted from such harms. This requires a collaborative approach i nvolving service users, their families, care providers, and regul atory bodies, to establish a culture of safety, vigilance, and acc ountability across the sector.
	The safety and protection of adults who receive social care sup port is a fundamental human right. It is important that individual s are treated with respect, dignity, and compassion, and that th ey are protected from harm or neglect. A comprehensive appro ach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the tra ining and support of care staff, and the provision of effective an d timely interventions where abuse or neglect is suspected or c onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social ca re. It is therefore essential that care providers take proactive st eps to create a culture of safety, where individuals feel empowe red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication, information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national frame work for safeguarding adults at risk in Wales. It provides guidan ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, housin g, and the third sector. The AWSP framework is underpinned b y the principles of the Social Services and Well-being (Wales) A ct 2014, which places a duty on local authorities to safeguard a nd promote the well-being of adults at risk.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at	18
31 March)	

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
	Important: All questions in this section relate spe stated, the information added should be the pos	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year.
	Filled and vacant posts	

0 r for this role type. ant training. The list of training categories y have been undertaken. Any training not listed aining undertaken pertinent for this role which is
ant training. The list of training categories y have been undertaken. Any training not listed
1
1
1
1
1
1
1
1
Communication in care Complaint handling level 2 Level 5 in Health and Social Care Bullying and Harassment in the Workplace Effective supervision and one to one
1
0
0
0
0
d term contact staff by hours worked per week.
1
0
0
1
0
No
Yes

No. of staff in post	2
No. of posts vacant	1
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that ma can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories y have been undertaken. Any training not listed
Induction	1
Health & Safety	2
Equality, Diversity & Human Rights	2
Manual Handling	1
Safeguarding	2
Dementia	2
Positive Behaviour Management	1
Food Hygiene	2
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Communication in care Complaint handling level 2 Bullying and Harassment in the Workplace Effective supervision and one to one
Contractual Arrangements	
No. of permanent staff	2
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	2
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	2
	0
No. of staff working towards the	
No. of staff working towards the required/recommended qualification Senior social care workers providing direct care	
No. of staff working towards the required/recommended qualification	Yes
No. of staff working towards the required/recommended qualification Senior social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe	
No. of staff working towards the required/recommended qualification Senior social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe	cifically to this role type only. Unless otherwise
No. of staff working towards the required/recommended qualification Senior social care workers providing direct care Does your service structure include roles of this type? Important: All questions in this section relate spe stated, the information added should be the pos	cifically to this role type only. Unless otherwise

Training undertaken during the last financial year for this role type.

Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.

Induction	2
Health & Safety	2
Equality, Diversity & Human Rights	2
Manual Handling	2
Safeguarding	2
Dementia	2
Positive Behaviour Management	2
Food Hygiene	2
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Communication in care Team leader workshop (in house training) Bullying and Harassment in the Workplace Effective supervision and one to one
Contractual Arrangements	
No. of permanent staff	2
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours)	0
Outline below the number of permanent and fixed	
staff	d term contact staff by hours worked per week.
Outline below the number of permanent and fixed No. of full-time staff (35 hours or more per week)	d term contact staff by hours worked per week.
Outline below the number of permanent and fixed No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week)	d term contact staff by hours worked per week.
Outline below the number of permanent and fixed No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week)	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the	d term contact staff by hours worked per week.  2 0 0 0 0 0
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Other social care workers providing direct care         Does your service structure include roles of this	d term contact staff by hours worked per week.  2 0 0 0 0 0
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Other social care workers providing direct care         Does your service structure include roles of this type?         Important: All questions in this section relate spe	d term contact staff by hours worked per week.  2 0 0 0 2 Yes
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Other social care workers providing direct care         Does your service structure include roles of this type?         Important: All questions in this section relate spe	d term contact staff by hours worked per week.  2 0 0 0 2 Yes cifically to this role type only. Unless otherwise
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Other social care workers providing direct care         Does your service structure include roles of this type?         Important: All questions in this section relate spe stated, the information added should be the position	d term contact staff by hours worked per week.  2 0 0 0 2 Yes cifically to this role type only. Unless otherwise

Training undertaken during the last financial year for this role type.

Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.

Induction	14
Health & Safety	14
Equality, Diversity & Human Rights	14
Manual Handling	14
Safeguarding	14
Dementia	14
Positive Behaviour Management	0
Food Hygiene	14
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Communication in care Seren induction to care catheter and continence care
Contractual Arrangements	
No. of permanent staff	24
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per wee
No. of full-time staff (35 hours or more per week)	17
No. of part-time staff (17-34 hours per week)	6
No. of part-time staff (16 hours or under per week)	1
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	17
No. of staff who have the required qualification to be registered with Social Care Wales as a social	17 7
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the	

#### Service Profile

Service Details

provided?

Name of Service	Seren Support Services Ltd (Cwm Taf)
Telephone Number	03003035345
What is/are the main language(s) through which your service is	English Medium

Other languages used in the provision of the service We actively promote the welsh active offer and are curring ploring initiatives around this.		We actively promote the welsh active offer and are currently ploring initiatives around this.
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## Service Provision

How many people in total did the service provide care and support to during the last financial year?	

## Fees Charged

The minimum hourly rate payable during the last financial year?	25	
The maximum hourly rate payable during the last financial year?	27	

## Complaints

What was the total number of formal complaints made during the last financial year?	3
Number of active complaints outstanding	0
Number of complaints upheld	1
Number of complaints partially upheld	1
Number of complaints not upheld	1
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

### Communicating with people who use the service

Identify any non-verbal communication methods used in the pr	ovision of the service
Picture Exchange Communication System (PECS)	Yes
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

#### Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they hav e choice about their care and support, and opportunities are m ade available to them is crucial to their well-being, empowerme nt, and sense of dignity. Ensuring that individuals have meanin gful input into decisions that affect their lives, including their he alth and social care, is essential to promoting person-centred c are and achieving positive outcomes. Providing opportunities fo r choice and autonomy, along with the necessary resources an d support, can enable people to live their lives to the fullest. Th erefore, it is imperative that our service and management priorit ise the promotion of voice, choice, and opportunity in all aspect s of the care and support provision. When individuals feel that they have a say in their care and sup port, they are more likely to feel valued, respected, and heard. This can lead to greater satisfaction with the care and support t hey receive and improve their overall quality of life. Furthermor e, providing opportunities for people to make choices about the ir care can increase their engagement and motivation to partici pate in their own care, leading to better health outcomes.
	Moreover, ensuring that opportunities are made available to ind ividuals is important for promoting equity and inclusion. This inc ludes providing access to education, training, employment, and community resources that can help people to achieve their goal s and reach their full potential. By offering a range of options a nd supports, people can tailor their care and support to their un ique needs and preferences, which can lead to improved outco mes and greater overall satisfaction.
	In summary, prioritizing voice, choice, and opportunity in care a nd support provision is essential for promoting person-centred care, improving outcomes, and enhancing individual well-being and empowerment. By working together to ensure that individu als have meaningful input into decisions that affect their lives, a long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving a dult social care is of paramount importance, and it is crucial tha t they are supported to maintain their physical, mental and emo tional health. This includes access to appropriate healthcare se rvices, opportunities for personal growth and development, and social and emotional support. Similarly, for children in social care, it is important to prioritize their intellectual, social and behavi oral development, in addition to ensuring their overall wellbeing. By placing emphasis on both the present and future needs of those receiving social care, we can work towards creating a society where individuals of all ages are able to live fulfilling and he althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources and services, such as healthcare, mental health support, social acti vities, and educational opportunities. This can include promotin g healthy habits and behaviors, such as regular exercise, healt hy eating, and stress management techniques. Additionally, it is crucial to provide personalized care that takes into account eac h individual's unique needs and preferences.
	For children in social care, it is important to prioritize their intell ectual, social and behavioral development, as this can have a s ignificant impact on their future success and wellbeing. This ca n include providing access to education and training opportuniti es, as well as opportunities for social and emotional developme nt, such as counseling and mentoring.
	Ultimately, the extent to which people are happy and supported to maintain their ongoing health, development and overall wellb eing is a key measure of the effectiveness of social care servic es. By prioritizing the needs and preferences of individuals rece iving social care, we can work towards creating a more compas sionate, equitable and just society for all.

The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in a way that promotes the safety, dignity, and wellbeing of individua Is, and that effective measures are in place to prevent and addr ess instances of abuse and neglect. A key indicator of quality a dult social care is the extent to which people feel safe and prote cted from such harms. This requires a collaborative approach i nvolving service users, their families, care providers, and regul atory bodies, to establish a culture of safety, vigilance, and acc ountability across the sector.
	The safety and protection of adults who receive social care sup port is a fundamental human right. It is important that individual s are treated with respect, dignity, and compassion, and that th ey are protected from harm or neglect. A comprehensive appro ach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the tra ining and support of care staff, and the provision of effective an d timely interventions where abuse or neglect is suspected or c onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social ca re. It is therefore essential that care providers take proactive st eps to create a culture of safety, where individuals feel empowe red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication, information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national frame work for safeguarding adults at risk in Wales. It provides guidan ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, housin g, and the third sector. The AWSP framework is underpinned b y the principles of the Social Services and Well-being (Wales) A ct 2014, which places a duty on local authorities to safeguard a nd promote the well-being of adults at risk.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at	32
31 March)	

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
	Filled and vacant posts	

No. of staff in post	1	
No. of posts vacant	0	
Training undertaken during the last financial year Set out the number of staff who undertook releve provided is only a sample of the training that may can be added to 'Please outline any additional to not outlined above'.	ant training. The list of training categories	
Induction 0		
Health & Safety	0	
Equality, Diversity & Human Rights	1	
Manual Handling	1	
Safeguarding	1	
Dementia	1	
Positive Behaviour Management	0	
Food Hygiene	0	
Please outline any additional training undertaken pertinent to this role which is not outlined above.		
Contractual Arrangements		
No. of permanent staff	32	
No. of Fixed term contracted staff	0	
No. of volunteers	0	
No. of Agency/Bank staff	0	
No. of Non-guaranteed hours contract (zero hours) staff	0	
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	23	
No. of part-time staff (17-34 hours per week)	0	
No. of part-time staff (16 hours or under per week)	9	
Staff Qualifications		
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	26	
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	6	
Deputy service manager		
Does your service structure include roles of this type?	No	
Other supervisory staff		
Does your service structure include roles of this type?	Yes	
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.		
Filled and vacant posts		
No. of staff in post	3	
	<u>с</u>	

No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that may can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories y have been undertaken. Any training not listed
Induction	0
Health & Safety	3
Equality, Diversity & Human Rights	3
Manual Handling	2
Safeguarding	3
Dementia	3
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	team leader workshop / care coach responsibilitie supervision and appraisal diversity and inclusion bullying in the workplace
Contractual Arrangements	
No. of permanent staff	3
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours)	
staff	0
staff	
Staff Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixed         No. of full-time staff (35 hours or more per week)	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social	d term contact staff by hours worked per week. 3 0 0
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Senior social care workers providing direct care         Does your service structure include roles of this	d term contact staff by hours worked per week.
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Senior social care workers providing direct care         Does your service structure include roles of this type?         Other social care workers providing direct care         Does your service structure include roles of this type?	a         a         0         0         0         3         0         3         0         No         Yes         cifically to this role type only. Unless otherwise
staff         Outline below the number of permanent and fixe         No. of full-time staff (35 hours or more per week)         No. of part-time staff (17-34 hours per week)         No. of part-time staff (16 hours or under per week)         Staff Qualifications         No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker         No. of staff working towards the required/recommended qualification         Senior social care workers providing direct care         Does your service structure include roles of this type?         Other social care workers providing direct care         Does your service structure include roles of this type?	d term contact staff by hours worked per week.

No. of posts vacant	4
	7
Training undertaken during the last financial year	
Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.	
Induction	12
Health & Safety	12
Equality, Diversity & Human Rights	12
Manual Handling	12
Safeguarding	12
Dementia	12
Positive Behaviour Management	0
Food Hygiene	12
Please outline any additional training undertaken pertinent to this role which is not outlined above.	seren passport to care induction training / welcome to seren medication awareness training
Contractual Arrangements	
No. of permanent staff	32
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	4
Outline below the number of permanent and fixe	ed term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	26
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	6
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	25
No. of staff working towards the required/recommended qualification	7
Other types of staff	
Does your service structure include any additional	No

#### Service Profile

Service Details		
Name of Service	Seren Support Services Ltd (Gwent)	
Telephone Number	03003035345	

What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	We actively promote the welsh active offer and are currently ex ploring initiatives around this.

### Service Provision

People Supported		
How many people in total did the service provide care and support to during the last financial year?	28	

## Fees Charged

The minimum hourly rate payable during the last financial year?	25
The maximum hourly rate payable during the last financial year?	27

#### Complaints

What was the total number of formal complaints made during the last financial year?	1
Number of active complaints outstanding	0
Number of complaints upheld	1
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

### Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they hav e choice about their care and support, and opportunities are m ade available to them is crucial to their well-being, empowerme nt, and sense of dignity. Ensuring that individuals have meanin gful input into decisions that affect their lives, including their he alth and social care, is essential to promoting person-centred c are and achieving positive outcomes. Providing opportunities fo r choice and autonomy, along with the necessary resources an d support, can enable people to live their lives to the fullest. Th erefore, it is imperative that our service and management priorit ise the promotion of voice, choice, and opportunity in all aspect s of the care and support provision. When individuals feel that they have a say in their care and sup port, they are more likely to feel valued, respected, and heard. This can lead to greater satisfaction with the care and support t hey receive and improve their overall quality of life. Furthermor e, providing opportunities for people to make choices about the ir care can increase their engagement and motivation to partici pate in their own care, leading to better health outcomes.
	Moreover, ensuring that opportunities are made available to ind ividuals is important for promoting equity and inclusion. This inc ludes providing access to education, training, employment, and community resources that can help people to achieve their goal s and reach their full potential. By offering a range of options a nd supports, people can tailor their care and support to their un ique needs and preferences, which can lead to improved outco mes and greater overall satisfaction.
	In summary, prioritizing voice, choice, and opportunity in care a nd support provision is essential for promoting person-centred care, improving outcomes, and enhancing individual well-being and empowerment. By working together to ensure that individu als have meaningful input into decisions that affect their lives, a long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving a dult social care is of paramount importance, and it is crucial tha t they are supported to maintain their physical, mental and emo tional health. This includes access to appropriate healthcare se rvices, opportunities for personal growth and development, and social and emotional support. Similarly, for children in social care, it is important to prioritize their intellectual, social and behavi oral development, in addition to ensuring their overall wellbeing. By placing emphasis on both the present and future needs of those receiving social care, we can work towards creating a soc iety where individuals of all ages are able to live fulfilling and he althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources and services, such as healthcare, mental health support, social acti vities, and educational opportunities. This can include promotin g healthy habits and behaviors, such as regular exercise, healt hy eating, and stress management techniques. Additionally, it is crucial to provide personalized care that takes into account eac h individual's unique needs and preferences.
	For children in social care, it is important to prioritize their intell ectual, social and behavioural development, as this can have a significant impact on their future success and wellbeing. This ca n include providing access to education and training opportuniti es, as well as opportunities for social and emotional developme nt, such as counselilng and mentoring.
	Ultimately, the extent to which people are happy and supported to maintain their ongoing health, development and overall wellb eing is a key measure of the effectiveness of social care servic es. By prioritizing the needs and preferences of individuals rece iving social care, we can work towards creating a more compas sionate, equitable and just society for all.

The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in a way that promotes the safety, dignity, and wellbeing of individua Is, and that effective measures are in place to prevent and addr ess instances of abuse and neglect. A key indicator of quality a dult social care is the extent to which people feel safe and prote cted from such harms. This requires a collaborative approach i nvolving service users, their families, care providers, and regul atory bodies, to establish a culture of safety, vigilance, and acc ountability across the sector.
	The safety and protection of adults who receive social care sup port is a fundamental human right. It is important that individual s are treated with respect, dignity, and compassion, and that th ey are protected from harm or neglect. A comprehensive appro ach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the tra ining and support of care staff, and the provision of effective an d timely interventions where abuse or neglect is suspected or c onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social ca re. It is therefore essential that care providers take proactive st eps to create a culture of safety, where individuals feel empowe red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication, information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national frame work for safeguarding adults at risk in Wales. It provides guidan ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, housin g, and the third sector. The AWSP framework is underpinned b y the principles of the Social Services and Well-being (Wales) A ct 2014, which places a duty on local authorities to safeguard a nd promote the well-being of adults at risk.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at	25
31 March)	

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
		pecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year.
	Filled and vacant posts	

0 r for this role type. Int training. The list of training categories r have been undertaken. Any training not listed aining undertaken pertinent for this role which is 1
nt training. The list of training categories have been undertaken. Any training not listed aining undertaken pertinent for this role which is
1
1
1
1
1
1
0
1
supervision and appraisal diversity and inclusion bullying in the workplace mental well being virtual dementia training
1
0
0
0
0
I term contact staff by hours worked per week.
1
0
0
1
0
No
Yes
1

No. of staff in post	2
No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that mar can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories
Induction	2
Health & Safety	2
Equality, Diversity & Human Rights	2
Manual Handling	2
Safeguarding	2
Dementia	2
Positive Behaviour Management	0
Food Hygiene	2
Please outline any additional training undertaken pertinent to this role which is not outlined above.	seren passport to care induction training / welcome to seren medication awareness training team leader workshop / care coach responsibilitie
Contractual Arrangements	
No. of permanent staff	2
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	2
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	2
No. of staff working towards the required/recommended qualification	0
Senior social care workers providing direct care	
Does your service structure include roles of this type?	No
Other social care workers providing direct care	
Does your service structure include roles of this type?	No

Does your service structure include any additional	No
role types other than those already listed?	

Service Profile

Service Details

Name of Service	Seren Support Services Ltd (Powys)
Telephone Number	03003035345
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	We actively promote the welsh active offer and are currently ex ploring initiatives around this.

### Service Provision

People Supported		
How many people in total did the service provide care and support to during the last financial year?	1	

### Fees Charged

The minimum hourly rate payable during the last financial year?	25
The maximum hourly rate payable during the last financial year?	27

#### Complaints

What was the total number of formal complaints made during the last financial year? Number of active complaints outstanding	0 0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service

F	Picture Exchange Communication System (PECS)	No
	Treatment and Education of Autistic and related Communication- nandicapped CHildren (TEACCH)	No
ſ	Makaton	No
E	British Sign Language (BSL)	No
(	Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published <u>guidance</u> on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they hav e choice about their care and support, and opportunities are m ade available to them is crucial to their well-being, empowerme nt, and sense of dignity. Ensuring that individuals have meanin gful input into decisions that affect their lives, including their he alth and social care, is essential to promoting person-centred c are and achieving positive outcomes. Providing opportunities fo r choice and autonomy, along with the necessary resources an d support, can enable people to live their lives to the fullest. Th erefore, it is imperative that our service and management priorit ise the promotion of voice, choice, and opportunity in all aspect s of the care and support provision. When individuals feel that they have a say in their care and sup port, they are more likely to feel valued, respected, and heard. This can lead to greater satisfaction with the care and support t hey receive and improve their overall quality of life. Furthermor e, providing opportunities for people to make choices about the ir care can increase their engagement and motivation to partici pate in their own care, leading to better health outcomes.
	Moreover, ensuring that opportunities are made available to ind ividuals is important for promoting equity and inclusion. This inc ludes providing access to education, training, employment, and community resources that can help people to achieve their goal s and reach their full potential. By offering a range of options a nd supports, people can tailor their care and support to their un ique needs and preferences, which can lead to improved outco mes and greater overall satisfaction.
	In summary, prioritizing voice, choice, and opportunity in care a nd support provision is essential for promoting person-centred care, improving outcomes, and enhancing individual well-being and empowerment. By working together to ensure that individu als have meaningful input into decisions that affect their lives, a long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.

The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving dult social care is of paramount importance, and it is crucial that t they are supported to maintain their physical, mental and emitional health. This includes access to appropriate healthcare s rvices, opportunities for personal growth and development, an social and emotional support. Similarly, for children in social care, it is important to prioritize their intellectual, social and behav oral development, in addition to ensuring their overall wellbeing. By placing emphasis on both the present and future needs of those receiving social care, we can work towards creating a sociatety where individuals of all ages are able to live fulfilling and h althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources an services, such as healthcare, mental health support, social activities, and educational opportunities. This can include promoti g healthy habits and behaviors, such as regular exercise, heal hy eating, and stress management techniques. Additionally, it crucial to provide personalized care that takes into account each individual's unique needs and preferences.
	For children in social care, it is important to prioritize their intell ectual, social and behavioral development, as this can have a ignificant impact on their future success and wellbeing. This can n include providing access to education and training opportun es, as well as opportunities for social and emotional development, such as counseling and mentoring.
	Ultimately, the extent to which people are happy and supporte to maintain their ongoing health, development and overall well eing is a key measure of the effectiveness of social care servi es. By prioritizing the needs and preferences of individuals red iving social care, we can work towards creating a more compa- sionate, equitable and just society for all.
The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in way that promotes the safety, dignity, and wellbeing of individu ls, and that effective measures are in place to prevent and ad ess instances of abuse and neglect. A key indicator of quality dult social care is the extent to which people feel safe and pro cted from such harms. This requires a collaborative approach nvolving service users, their families, care providers, and regu atory bodies, to establish a culture of safety, vigilance, and ac ountability across the sector.
	The safety and protection of adults who receive social care su port is a fundamental human right. It is important that individua s are treated with respect, dignity, and compassion, and that if ey are protected from harm or neglect. A comprehensive appriach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the trining and support of care staff, and the provision of effective ad timely interventions where abuse or neglect is suspected or onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social of re. It is therefore essential that care providers take proactive se eps to create a culture of safety, where individuals feel empow red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national fram work for safeguarding adults at risk in Wales. It provides guida ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, hous
	g, and the third sector. The AWSP framework is underpinned y the principles of the Social Services and Well-being (Wales) ct 2014, which places a duty on local authorities to safeguard nd promote the well-being of adults at risk.

Number of posts and staff turnover	
The total number of full time equivalent posts at the service (as at 31 March)	0

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff. The information entered should relate to the period during which the staff member has been working for the provider only. Staff Type Service Manager Does your service structure include roles of this Yes type? Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year. Filled and vacant posts No. of staff in post 1 0 No. of posts vacant Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. 0 Induction 0 Health & Safety 0 Equality, Diversity & Human Rights 0 Manual Handling Safeguarding 0 0 Dementia Positive Behaviour Management 0 0 Food Hygiene Please outline any additional training undertaken pertinent to this role which is not outlined above. **Contractual Arrangements** No. of permanent staff 1 No. of Fixed term contracted staff 0 No. of volunteers 0 No. of Agency/Bank staff 0 0 No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) 1 0 No. of part-time staff (17-34 hours per week)

	1
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	No
Other supervisory staff	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	No
Other social care workers providing direct care	
Does your service structure include roles of this type?	No
Other types of staff	
Does your service structure include any additional	No

## Service Profile

Service Details

Name of Service Sere	en Support Services Ltd (West Wales)

Telephone Number	03003034345
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	We actively promote the welsh active offer and are currently ex ploring initiatives around this.

## Service Provision

People Supported	
How many people in total did the service provide care and support to during the last financial year?	1

The minimum hourly rate payable during the last financial year?	25
The maximum hourly rate payable during the last financial year?	27

Complaints	
What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published <u>guidance</u> on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they has e choice about their care and support, and opportunities are m ade available to them is crucial to their well-being, empowerment, and sense of dignity. Ensuring that individuals have meaning ful input into decisions that affect their lives, including their he alth and social care, is essential to promoting person-centred are and achieving positive outcomes. Providing opportunities f r choice and autonomy, along with the necessary resources ard support, can enable people to live their lives to the fullest. The erefore, it is imperative that our service and management prior ise the promotion of voice, choice, and opportunity in all aspects s of the care and support provision. When individuals feel that they have a say in their care and sup port, they are more likely to feel valued, respected, and heard This can lead to greater satisfaction with the care and support hey receive and improve their overall quality of life. Furthermo e, providing opportunities for people to make choices about th ir care can increase their engagement and motivation to partice pate in their own care, leading to better health outcomes. Moreover, ensuring that opportunities are made available to in ividuals is important for promoting equity and inclusion. This in ludes providing access to education, training, employment, an community resources that can help people to achieve their go s and reach their full potential. By offering a range of options a
	<ul> <li>In summary, prioritizing voice, choice, and opportunity in care and support provision is essential for promoting person-centred care, improving outcomes, and enhancing individual well-being and empowerment. By working together to ensure that individual shave meaningful input into decisions that affect their lives, long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.</li> </ul>
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving dult social care is of paramount importance, and it is crucial th t they are supported to maintain their physical, mental and em tional health. This includes access to appropriate healthcare s rvices, opportunities for personal growth and development, an social and emotional support. Similarly, for children in social c e, it is important to prioritize their intellectual, social and behav oral development, in addition to ensuring their overall wellbein . By placing emphasis on both the present and future needs o those receiving social care, we can work towards creating a so iety where individuals of all ages are able to live fulfilling and h althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources and services, such as healthcare, mental health support, social acc vities, and educational opportunities. This can include promoting healthy habits and behaviors, such as regular exercise, hea hy eating, and stress management techniques. Additionally, it crucial to provide personalized care that takes into account each hindividual's unique needs and preferences.
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The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in a way that promotes the safety, dignity, and wellbeing of individua ls, and that effective measures are in place to prevent and addr ess instances of abuse and neglect. A key indicator of quality a dult social care is the extent to which people feel safe and prote cted from such harms. This requires a collaborative approach i nvolving service users, their families, care providers, and regul atory bodies, to establish a culture of safety, vigilance, and acc ountability across the sector.
	The safety and protection of adults who receive social care sup port is a fundamental human right. It is important that individual s are treated with respect, dignity, and compassion, and that th ey are protected from harm or neglect. A comprehensive appro ach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the tra- ining and support of care staff, and the provision of effective ar d timely interventions where abuse or neglect is suspected or c onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social ca re. It is therefore essential that care providers take proactive st eps to create a culture of safety, where individuals feel empowe red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication, information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national frame work for safeguarding adults at risk in Wales. It provides guidan ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, housin g, and the third sector. The AWSP framework is underpinned b y the principles of the Social Services and Well-being (Wales) A ct 2014, which places a duty on local authorities to safeguard a nd promote the well-being of adults at risk.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 0 31 March)

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	No
	Deputy service manager	
	Does your service structure include roles of this type?	No
	Other supervisory staff	
	Does your service structure include roles of this type?	No
	Senior social care workers providing direct care	
	Does your service structure include roles of this type?	No
	Other social care workers providing direct care	
	Does your service structure include roles of this type?	No
	Other types of staff	
	Does your service structure include any additional role types other than those already listed?	No

## Service Profile

Service Details

Name of Service Seren Support Services Ltd (Western Bay)
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Telephone Number	01792952640
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	We actively promote the welsh active offer and are currently ex ploring initiatives around this.

Service Provision

People Supported		
How many people in total did the service provide care and support to during the last financial year?	78	

Fees Charged

The minimum hourly rate payable during the last financial year?	25
The maximum hourly rate payable during the last financial year?	27

Complaints

	1
What was the total number of formal complaints made during the last financial year?	4
Number of active complaints outstanding	0
Number of complaints upheld	3
Number of complaints partially upheld	0
Number of complaints not upheld	1
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	All clients receive regular review of their care and support plan to ensure the care and support meets their needs. Statement of Purpose and Service User Guides are available at al I clients properties. Seren also provide a fully digital service where people using the service and their relative / advocates have acce ss to care notes and care and support plan documents. People using the service are encouraged to communicate with the service on how the provision of care is meeting their needs and o ur care management team actively and routinely visit or call peopl e using our service to gather feedback. In addition to RI visits, Seren also have a robust quality of care re view process which is carried out annually by our responsible indi vidual. We ask people using the service for feedback on a range of qualifying questions for us to gain an understanding on how ou r service impacts the lives of people using our service.

#### Communicating with people who use the service

Identify any non-verbal communication methods used in the pro-	ovision of the service
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

### Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	The extent to which people feel their voices are heard, they has e choice about their care and support, and opportunities are m ade available to them is crucial to their well-being, empowerment, and sense of dignity. Ensuring that individuals have meaning ful input into decisions that affect their lives, including their he alth and social care, is essential to promoting person-centred are and achieving positive outcomes. Providing opportunities f r choice and autonomy, along with the necessary resources ard support, can enable people to live their lives to the fullest. The erefore, it is imperative that our service and management prior ise the promotion of voice, choice, and opportunity in all aspects s of the care and support provision. When individuals feel that they have a say in their care and sup port, they are more likely to feel valued, respected, and heard This can lead to greater satisfaction with the care and support hey receive and improve their overall quality of life. Furthermo e, providing opportunities for people to make choices about th ir care can increase their engagement and motivation to partice pate in their own care, leading to better health outcomes. Moreover, ensuring that opportunities are made available to in ividuals is important for promoting equity and inclusion. This in ludes providing access to education, training, employment, an community resources that can help people to achieve their go s and reach their full potential. By offering a range of options a
	<ul> <li>In summary, prioritizing voice, choice, and opportunity in care and support provision is essential for promoting person-centred care, improving outcomes, and enhancing individual well-being and empowerment. By working together to ensure that individual shave meaningful input into decisions that affect their lives, long with the necessary resources and support, we can create a more equitable, inclusive, and empowering society for all.</li> </ul>
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	The happiness and ongoing wellbeing of individuals receiving dult social care is of paramount importance, and it is crucial th t they are supported to maintain their physical, mental and em tional health. This includes access to appropriate healthcare s rvices, opportunities for personal growth and development, an social and emotional support. Similarly, for children in social c e, it is important to prioritize their intellectual, social and behav oral development, in addition to ensuring their overall wellbein . By placing emphasis on both the present and future needs o those receiving social care, we can work towards creating a so iety where individuals of all ages are able to live fulfilling and h althy lives.
	In order to support ongoing health and wellbeing, it is important to provide individuals with access to appropriate resources and services, such as healthcare, mental health support, social acc vities, and educational opportunities. This can include promoting healthy habits and behaviors, such as regular exercise, hea hy eating, and stress management techniques. Additionally, it crucial to provide personalized care that takes into account each hindividual's unique needs and preferences.
	For children in social care, it is important to prioritize their intel ectual, social and behavioral development, as this can have a ignificant impact on their future success and wellbeing. This can n include providing access to education and training opportun es, as well as opportunities for social and emotional development, such as counseling and mentoring.
	Ultimately, the extent to which people are happy and supporte to maintain their ongoing health, development and overall well eing is a key measure of the effectiveness of social care servic es. By prioritizing the needs and preferences of individuals rec iving social care, we can work towards creating a more compa- sionate, equitable and just society for all.

The extent to which people feel safe and protected from abuse and neglect.	The safety and protection of vulnerable adults from abuse and neglect is a critical aspect of adult social care. It is essential to ensure that the provision of care is designed and delivered in a way that promotes the safety, dignity, and wellbeing of individua Is, and that effective measures are in place to prevent and addr ess instances of abuse and neglect. A key indicator of quality a dult social care is the extent to which people feel safe and prote cted from such harms. This requires a collaborative approach i nvolving service users, their families, care providers, and regul atory bodies, to establish a culture of safety, vigilance, and acc ountability across the sector.
	The safety and protection of adults who receive social care sup port is a fundamental human right. It is important that individual s are treated with respect, dignity, and compassion, and that th ey are protected from harm or neglect. A comprehensive appro ach to safeguarding must be embedded in all aspects of social care, including the assessment and management of risk, the tra ining and support of care staff, and the provision of effective an d timely interventions where abuse or neglect is suspected or c onfirmed.
	The extent to which people feel safe and protected from abuse and neglect is a critical indicator of the quality of adult social ca re. It is therefore essential that care providers take proactive st eps to create a culture of safety, where individuals feel empowe red to report any concerns they may have, and where there is a robust system in place to respond to these concerns. This re quires the involvement of service users and their families in the design and delivery of care, as well as effective communication, information sharing, and joint working across different agencies involved in safeguarding. All Wales Safeguarding Procedures (AWSP) is a national frame work for safeguarding adults at risk in Wales. It provides guidan ce and sets out a consistent approach for all agencies involved in safeguarding, including social services, health, police, housin g, and the third sector. The AWSP framework is underpinned b y the principles of the Social Services and Well-being (Wales) A ct 2014, which places a duty on local authorities to safeguard a nd promote the well-being of adults at risk.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at	45
31 March)	

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
	Filled and vacant posts	

No. of staff in post	1
No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that ma can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	0
Manual Handling	1
Safeguarding	1
Dementia	1
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	diversity and inclusion bullying in the workplace supervision and appraisal skin bundle menopause in the workplace managing stress and anxiety
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	No
Other supervisory staff	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate spe stated, the information added should be the pos	ecifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.

No. of staff in post	3
No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that ma can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	1
Manual Handling	1
Safeguarding	1
Dementia	2
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	team leader workshop / care coach responsibilitie supervision and appraisal diversity and inclusion bullying in the workplace
Contractual Arrangements	
No. of permanent staff	3
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	3
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	·
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	3
No. of staff working towards the required/recommended qualification	0
Senior social care workers providing direct care	
Does your service structure include roles of this type?	No
Other social care workers providing direct care	
Does your service structure include roles of this type?	No

Does your service structure include any additional role types other than those already listed?	No	