

Policy for Publishing Inspection Reports

Mae'r ddogfen yma hefyd ar gael yn Gymraeg.
This document is also available in [Welsh](#) .

Summary of this policy

When we inspect a regulated service, we have a duty to prepare a written report of our findings and make this report available. This policy sets out the arrangements by which we make our inspection reports available.

Legislative context

The following statutory provisions apply in relation to the publication of reports about regulated services in Wales:

- Children Act 1989: paragraphs (9A), (9B) and (9C) of section 87.
- Care Standards Act 2000: paragraphs (5), (6) and (7) of section 32.
- Children and Families (Wales) Measure 2010: section 40.
- Child Minding and Day Care (Inspection and Information for Local Authorities) (Wales) Regulations 2010: paragraphs (2), (3) and (4) of regulation 2.
- Regulation and Inspection of Social Care (Wales) Act 2016: paragraph (3) of section 36.

The purpose of publishing inspection reports

We publish inspection reports in order to inform people who use or intend to use a regulated service, along with the provider(s) of that service, about our inspection findings.

Where our findings include a rating of the quality of the service, that rating is published as part of the report.

General arrangements for publishing reports

We make inspection reports available through a variety of channels to ensure that they are accessible and available in a timely manner.

We observe the requirements of data protection and do not publish personal information beyond that which we have a statutory duty to publish.

Making reports accessible

For most of the service types we regulate, we publish inspection reports to our website in the form of a summary of our findings (including ratings, where applicable), with a full version of the report attached in the form of a printable PDF document. The website gives access to the last three years worth of reports on any given service.

We also supply hard-copy versions of our inspection reports for those for whom electronic access is not an option, and make hard copies available at our offices.

All our reports are available in English, and we make reports available in Welsh, and bilingually, where needed. We can also provide reports in other languages on request.

We will develop arrangements for making inspection reports available in other formats, such as large print, Braille and audio files, where this would help to extend access.

Publishing reports in a timely manner

In general, we undertake to draft a report within five weeks (25 working days) of carrying out an inspection. Providers then have two weeks (ten working days) in which to review the final unpublished report and let us know if it contains any inaccuracies. Under normal circumstances the report is then published, though publication may be delayed if ongoing issues of accuracy need to be resolved.

See our Policy on Responding to Inspection Reports for more detail on how we process provider responses to inspection reports.

Arrangements for various types of service

For most types of service that we regulate, we:

- a) publish inspection reports to our website
- b) email electronic copies directly to designated individuals involved in providing that service
- c) post hard-copy versions to those for whom electronic access is not an option, and
- d) make hard copies available at our offices.

When reporting on care homes for children, we issue the report directly to the responsible individual and/or registered provider rather than publishing to the website. We also publish a note to the website announcing that the report is available upon request through our offices.

Reports on child minders, residential family centres and adult services with six or fewer service users do not include addresses.

Inspection reports on child minders are also sent on request to the parents of children who are being looked after, or who the parents are considering arranging for the children to be looked after, by a given child minder.