Annual Return 2022/2023

2023.	completed for you. There are no ac	bout this provider and its associated services on the 31st March tions to complete. This information displayed will be included in the	
Provider name:		BASE Support Services Ltd	
The provider was registere	ed on:	31/07/2019	
The following lists the provider conditions:	There are no imposed conditions a	ssociated to this provider	
The regulated services delivered by this provider	Ty Gas		
were:	Service Type	Care Home Service	
	Type of Care	Childrens Home	
	Approval Date	12/10/2022	
	Responsible Individual(s)	Alex Bartley	
	Manager(s)		
	Maximum number of places	4	
	Service Conditions	There are no conditions associated to this service	
	Connaught Rd Service Type Type of Care	Care Home Service Childrens Home	
	Approval Date	20/03/2020	
	Responsible Individual(s)	Alex Bartley	
	Manager(s)	Emma James	
	Maximum number of places	4	
	Service Conditions	There are no conditions associated to this service	
	Heath House Residential Home		
	Service Type	Care Home Service	
	Type of Care	Childrens Home	
	Approval Date	31/07/2019	
	Responsible Individual(s)	Alex Bartley	
	Manager(s)	Huw Goodman	
	Maximum number of places	4	
	Service Conditions	There are no conditions associated to this service	

Describe the arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider	A Service Manager was installed to line supervise the Registered Managers and provide support and guidance to ensure that all st aff are working towards SCW qualification.
	BASE have employed the service of a qualified child pyschologist to provide monthly consultation in the area of PACE / DDP.

for the recruitment and retention of staff employed by the service	Over the last financial year we recruited for a team in readiness fo r the opening of our third home. Vacancies were advertised both i
provider	nternally and externally and as a result the service was appropriat
	ely resourced. Recruitment agencies were also utilised as supple
	mentary support.

Service Profile

Service Details

Name of Service	Connaught Rd
	-

Telephone Number	02920789925
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	Welsh as feasilbe

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	10
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Fees Charged

The minimum weekly fee payable during the last financial year?	3400	
The maximum weekly fee payable during the last financial year?	3400	

Complaints

What was the total number of formal complaints made during the last financial year?	1
Number of active complaints outstanding	1
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	1
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	Please refer to the Quarterly Report by the RI

Service Environment

How many bedrooms at the service are single rooms?	4
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	0
How many communal lounges at the service?	1
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	There is an outdoor garden area which has adequate seating with play equipment including boxing bag and a baseball hoop.
Provide details of any other facilities to which the residents have access	We have an open plan kitchen/diner which also has seating and a television.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published <u>guidance</u> on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	Please see RI Quality of Care Report
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	Please see RI Quality of Care Report
The extent to which people feel safe and protected from abuse and neglect.	Please see RI Quality of Care Report
The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.	Please see RI Quality of Care Report

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

Staff Type

The total number of full time equivalent posts at the service (as at 31 March)

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Service Manager	
Does your service structure include roles of this type?	Yes

Filled and vacant posts			
No. of staff in post	1		
No. of posts vacant	0		
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.			
nduction	0		
Health & Safety	0		
Equality, Diversity & Human Rights	0		
nfection, prevention & control	0		
Manual Handling	0		
Safeguarding	0		
Medicine management	0		
Dementia	0		
Positive Behaviour Management	0		
Food Hygiene	0		
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Level 1 DDP Mental Health First Aid		
Contractual Arrangements			
No. of permanent staff	1		
No. of Fixed term contracted staff	0		
No. of volunteers	0		
No. of Agency/Bank staff	0		
No. of Non-guaranteed hours contract (zero hours) staff	0		
Outline below the number of permanent and fixed	d term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	1		
No. of part-time staff (17-34 hours per week)	0		
No. of part-time staff (16 hours or under per week)	0		
Staff Qualifications			
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1		
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0		
Deputy service manager			
Does your service structure include roles of this ype?	Yes		

No. of staff in post	1
No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that may can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	0
Infection, prevention & control	0
Manual Handling	0
Safeguarding	0
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Level 1 DDP Mental Health First Aid COSHH Fire Marshall
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Other supervisory staff	
	No
Does your service structure include roles of this type?	

Registered nurses			
Does your service structure include roles of this type?	No		
Senior social care workers providing direct care			
Does your service structure include roles of this type?	Yes		
Important: All questions in this section relate spe stated, the information added should be the pos	cifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.		
Filled and vacant posts			
No. of staff in post	2		
No. of posts vacant	0		
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.			
Induction	0		
Health & Safety	0		
Equality, Diversity & Human Rights	0		
Infection, prevention & control	0		
Manual Handling	0		
Safeguarding	2		
Medicine management	0		
Dementia	0		
Positive Behaviour Management	0		
0	0		
Food Hygiene Please outline any additional training undertaken pertinent to this role which is not outlined above.	Fire Awareness LGBTQ+		
Contractual Arrangements			
No. of permanent staff	2		
No. of Fixed term contracted staff	0		
No. of volunteers	0		
No. of Agency/Bank staff	0		
No. of Non-guaranteed hours contract (zero hours) staff	0		
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	0		
No. of part-time staff (17-34 hours per week)	2		
No. of part-time staff (16 hours or under per week)	0		
Typical shift patterns in operation for employed s	staff		
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	The typical shift pattern is 9am-5pm and 5pm-9am There is an average of 1 Senior Care Worker on e ach shift.		

Staff Qualifications			
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	1		
No. of staff working towards the required/recommended qualification	1		
Other social care workers providing direct care			
Does your service structure include roles of this type?	Yes		
Important: All questions in this section relate spe stated, the information added should be the pos	cifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.		
Filled and vacant posts			
No. of staff in post	9		
No. of posts vacant	1		
	<u> </u>		
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.			
Induction	4		
Health & Safety	4		
Equality, Diversity & Human Rights	0		
Infection, prevention & control	0		
Manual Handling	0		
Safeguarding	4		
Medicine management	5		
Dementia	0		
Positive Behaviour Management	0		
Food Hygiene	8		
Please outline any additional training undertaken pertinent to this role which is not outlined above.	CSE Professional Boundaries Fire Awareness Fire Marshall COSHH Substance Misuse		
Contractual Arrangements			
No. of permanent staff	9		
No. of Fixed term contracted staff	0		
No. of volunteers	0		
No. of Agency/Bank staff	3		
No. of Non-guaranteed hours contract (zero hours) staff	0		
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	0		
No. of part-time staff (17-34 hours per week)	6		
No. of part-time staff (16 hours or under per week)	3		
	·		

Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	Typical shifts are 9am-5pm and 5pm until 9am.
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	4
No. of staff working towards the required/recommended qualification	5
Domestic staff	
Does your service structure include roles of this type?	No
Catering staff	
Does your service structure include roles of this type?	No
Other types of staff	
Does your service structure include any additional role types other than those already listed?	Yes
List the role title(s) and a brief description of the role responsibilities.	Maintenance Operative is responsible for general of ay-to day maintenance of the homes and the healt h and safety checks of buildings.
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	1
Training undertaken during the last financial years Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'.	ant training. The list of training categories
Induction	0
Health & Safety	1
Equality, Diversity & Human Rights	0
	0
Infection, prevention & control	-
Manual Handling	0
Manual Handling Safeguarding	0 0
Manual Handling Safeguarding Medicine management	0 0 0
Manual Handling Safeguarding Medicine management Dementia	0 0 0 0 0
Manual Handling Safeguarding Medicine management Dementia Positive Behaviour Management	0 0 0 0 0 0
Manual Handling Safeguarding Medicine management Dementia	0 0 0 0 0
Manual Handling Safeguarding Medicine management Dementia Positive Behaviour Management Food Hygiene Please outline any additional training undertaken	0 0 0 0 0 0 0
Manual Handling Safeguarding Medicine management Dementia Positive Behaviour Management Food Hygiene Please outline any additional training undertaken pertinent to this role which is not outlined above. Contractual Arrangements	0 0 0 0 0 0 0 0 0 Corgi Registered
Manual Handling Safeguarding Medicine management Dementia Positive Behaviour Management Food Hygiene Please outline any additional training undertaken pertinent to this role which is not outlined above.	0 0 0 0 0 0 0

No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	ed term contact staff by hours worked per wee
No. of full-time staff (35 hours or more per week)	0
No. of part-time staff (17-34 hours per week)	1
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification	1
No. of staff working toward required/recommended qualification	0

Service Profile

Service Details

Name of Service	Heath House Residential Home
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Telephone Number	02920761425
What is/are the main language(s) through which your service is provided?	English Medium with some billingual elements
Other languages used in the provision of the service	On a limited basis, there are resources for welsh speaking within the Home.

Service Provision

People Supported		
How many people in total did the service provide care and support to during the last financial year?	8	

Fees Charged

The minimum weekly fee payable during the last financial year?	3400
The maximum weekly fee payable during the last financial year?	3400

Complaints

What was the total number of formal complaints made during the last financial year?	2
Number of active complaints outstanding	0
Number of complaints upheld	2
Number of complaints partially upheld	0
Number of complaints not upheld	0

se	hat arrangements were made for consulting people who use the ervice about the operation of the service during the last financial ear?	kly visits and specific instances, whereby YP's recieved correspon dence from RI). Visits arranged and carried out by the Quality Assurance Manage r for Caridff Children's Services Referrals made to NYAS to access Advocacy Most recently, the YP's have met the incoming Service Manager f or BASE, who sits between the RI and Registered Home Manager	
		S.	

Service Environment

How many bedrooms at the service are single rooms?	4
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	0
How many communal lounges at the service?	1
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	The home has an attractive outdoor area with seating where the y oung people are able to carry out door activities such as boxing.
Provide details of any other facilities to which the residents have access	Garden area

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service		
Picture Exchange Communication System (PECS)	No	
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No	
Makaton	No	
British Sign Language (BSL)	No	
Other	No	

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	Please see quarterly report
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	Please see quarterly report
The extent to which people feel safe and protected from abuse and neglect.	Please see quarterly report
The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.	Please see quarterly report

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March) 5

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Service Manager	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate sp stated, the information added should be the po	
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
Training undertaken during the last financial yes Set out the number of staff who undertook rele provided is only a sample of the training that m can be added to 'Please outline any additional not outlined above'.	vant training. The list of training categories ay have been undertaken. Any training not list
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	1
Infection, prevention & control	0
Manual Handling	0
Safeguarding	0
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	First Aid Professional Boundaries
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
	0

No. of full-time staff (35 hours or more per week)	1			
No. of part-time staff (17-34 hours per week)	0			
No. of part-time staff (16 hours or under per week)	0			
Staff Qualifications				
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1			
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0			
Deputy service manager				
Does your service structure include roles of this type?	Yes			
Important: All questions in this section relate spe stated, the information added should be the pos	ecifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.			
Filled and vacant posts				
No. of staff in post	1			
No. of posts vacant	0			
Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.				
Induction	0			
Health & Safety	0			
Equality, Diversity & Human Rights	1			
Infection, prevention & control	1			
Manual Handling	0			
Safeguarding	1			
Medicine management	0			
Dementia	0			
Positive Behaviour Management	1			
Food Hygiene Please outline any additional training undertaken pertinent to this role which is not outlined above.	1 COSHH CSE Fire Awareness LGBTQ+ Professional Boundaries			
Contractual Arrangements				
Contractual Arrangements	Substance Misuse			
Contractual Arrangements No. of permanent staff	1			
-				
No. of permanent staff	1			
No. of permanent staff No. of Fixed term contracted staff	1			
No. of permanent staff No. of Fixed term contracted staff No. of volunteers	1 0 0			

No. of full-time staff (35 hours or more per week)	1		
No. of part-time staff (17-34 hours per week)	0		
No. of part-time staff (16 hours or under per week)	0		
Staff Qualifications			
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	0		
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	1		
Other supervisory staff			
Does your service structure include roles of this type?	No		
Nursing care staff			
Does your service structure include roles of this type?	No		
Registered nurses			
Does your service structure include roles of this type?	No		
Senior social care workers providing direct care Does your service structure include roles of this type?	Yes		
Does your service structure include roles of this type?			
Does your service structure include roles of this type?	ecifically to this role type only. Unless otherwise		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the pos	ecifically to this role type only. Unless otherwise		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the pos Filled and vacant posts	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year.		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the pos Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year.		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the pos Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year.		
Does your service structure include roles of this type? Important: All questions in this section relate spistated, the information added should be the post Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'.	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. ar for this role type. arant training. The list of training categories ay have been undertaken. Any training not listed raining undertaken pertinent for this role which is		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'.	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed training undertaken pertinent for this role which is		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed raining undertaken pertinent for this role which is 2 2 2 2 2 2 2 2 2 2 2 2		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed training undertaken pertinent for this role which is 2		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights Infection, prevention & control	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed raining undertaken pertinent for this role which is 2		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights Infection, prevention & control Manual Handling	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed training undertaken pertinent for this role which is 2 3		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights Infection, prevention & control Manual Handling Safeguarding	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed raining undertaken pertinent for this role which is 2 3		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the pose Filled and vacant posts No. of staff in post No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights Infection, prevention & control Manual Handling Safeguarding Medicine management	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. rant training. The list of training categories ay have been undertaken. Any training not listed training undertaken pertinent for this role which is 2 </td		
Does your service structure include roles of this type? Important: All questions in this section relate sp stated, the information added should be the post Filled and vacant posts No. of staff in post No. of posts vacant Training undertaken during the last financial ye Set out the number of staff who undertook relev provided is only a sample of the training that ma can be added to 'Please outline any additional to not outlined above'. Induction Health & Safety Equality, Diversity & Human Rights Infection, prevention & control Manual Handling Safeguarding Medicine management Dementia	ecifically to this role type only. Unless otherwise sition as of the 31st March of the last financial year. 2 0 ar for this role type. vant training. The list of training categories ay have been undertaken. Any training not listed raining undertaken pertinent for this role which is 2 3 4		

Contractual Arrangements			
No. of permanent staff	2		
No. of Fixed term contracted staff	0		
No. of volunteers	0		
No. of Agency/Bank staff	0		
No. of Non-guaranteed hours contract (zero hours) staff	0		
Outline below the number of permanent and fixed	d term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	1		
No. of part-time staff (17-34 hours per week)	1		
No. of part-time staff (16 hours or under per week)	0		
Typical shift patterns in operation for employed s	staff		
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	9am - 5pm 5pm - 9am		
Staff Qualifications			
No. of staff who have the required qualification to 1 be registered with Social Care Wales as a social care worker			
No. of staff working towards the required/recommended qualification	1		
Other social care workers providing direct care			
Does your service structure include roles of this type?	Yes		
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.			
Filled and vacant posts			
No. of staff in post	5		
No. of posts vacant	0		
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.			
Induction	5		
Health & Safety	5		
Equality, Diversity & Human Rights	5		
Infection, prevention & control	5		
Manual Handling	5		
Safeguarding	5		
Jaioguarung	J		
Madiaina managana at	F		
Medicine management	5		
Dementia	0		
-			

Please outline any additional training undertaken pertinent to this role which is not outlined above.	PACE / DDP Signs of Safety Fire Safety LGBTQIA+
Contractual Arrangements	
No. of permanent staff	5
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixe	ed term contact staff by hours worked per week
No. of full-time staff (35 hours or more per week)	0
No. of part-time staff (17-34 hours per week)	3
No. of part-time staff (16 hours or under per week)	2
Typical shift patterns in operation for employed	staff
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	9am - 5pm 5pm - 9am
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	3
No. of staff working towards the required/recommended qualification	2
Domestic staff	
Does your service structure include roles of this type?	No
Catering staff	
Does your service structure include roles of this type?	No
Other types of staff	
	No

Service Profile

vice Details		
Name of Service	Ty Glas	
Telephone Number	02920789925	
What is/are the main language(s) through which your service is provided?	English Medium with some billingual elements	

Other languages used in the provision of the service	Other lar	nguages	used i	in the	provision	of the	service
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Service Provision

How many people in total did the service provide care and support to during the last financial year? 0

Fees Charged

The minimum weekly fee payable during the last financial year?	3400	
The maximum weekly fee payable during the last financial year?	3400	

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	At this time, the service had no young people at residents.

Service Environment

How many bedrooms at the service are single rooms?	4
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	0
How many communal lounges at the service?	2
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	Back garden with trampoline
Provide details of any other facilities to which the residents have access	Na

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication- handicapped CHildren (TEACCH)	No
Makaton	No
British Sign Language (BSL) No	
Other	No

Statement of Compliance

Г

The Responsible Individual must prepare the statement of compliance.

CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	This information will be detailed and discussed in Quality of Car e Report.
The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.	This information will be detailed and discussed in Quality of Car e Report.
The extent to which people feel safe and protected from abuse and neglect.	This information will be detailed and discussed in Quality of Car e Report.
The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.	This information will be detailed and discussed in Quality of Car e Report.

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March) 5

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Гуре	Service Manager	
	Does your service structure include roles of this type?	Yes
		specifically to this role type only. Unless otherwise position as of the 31st March of the last financial yea
	Filled and vacant posts	
	No. of staff in post	1
	No. of posts vacant	0
	provided is only a sample of the training	year for this role type. evant training. The list of training categories may have been undertaken. Any training not listed al training undertaken pertinent for this role which is
	Induction	1
	Health & Safety	1

Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	DDP Level 1 Signs of Safety LQBTQIA+ Mental Health Awareness COSHH Professional Boundaries
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours)	0
staff	Ě
Outline below the number of permanent and fixe	d term contact staff by hours worked per week.
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
	<u> </u>
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.	
Induction	1
Health & Safety	1
	<u> </u>

Infection, prevention & control Manual Handling Safeguarding Medicine management Dementia Positive Behaviour Management	1 1 1
Safeguarding Medicine management Dementia Positive Behaviour Management	1
Medicine management Dementia Positive Behaviour Management	
Dementia Positive Behaviour Management	
Positive Behaviour Management	1
	0
E 111 -	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	LQBTQIA+ CSE Signs of Safety COSHH
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a Service	0
Manager	1
Other supervisory staff	-
Does your service structure include roles of this	No
type?	
Nursing care staff	
Does your service structure include roles of this type?	No
Registered nurses	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate spe stated, the information added should be the pos	crifically to this role type only. Unless otherwise ition as of the 31st March of the last financial year.
Filled and vacant posts	

No. of posts vacant 0 Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to Please outline any additional training undertaken partment for this role which is not outlined above. Induction 2 Health & Safety 2 Equality, Diversity & Human Rights 2 Infection, prevention & control 2 Manual Handling 2 Safeguarding 2 Dementia 0 Positive Behaviour Management 2 No. of Fixed term contracted staff 0 No. of Fixed term contracted staff 0 No. of Fixed term contracted staff 0 No. of Agency/Bank staff 0 No. of part-time staff (15 hours or more per week) 0 No. of part-time staff (16 hours or under permanent and fixed term contact staff by hours worked per week. <td< th=""><th>2</th></td<>	2
Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'. Induction 2 Health & Safety 2 Equality, Diversity & Human Rights 2 Infection, prevention & control 2 Manual Handing 2 Safeguarding 2 Medicine management 2 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness Local Arrangements COSH No. of permanent staff 2 No. of AgencyBank staff 0 No. of apert-time staff (17-34 hours per week) 0 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker providing dualification There are two shift patterns - 9am - 5pm and	0
Health & Safety 2 Equality, Diversity & Human Rights 2 Infection, prevention & control 2 Manual Handling 2 Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTOW+ Signs of Safety Contractual Arrangements 0 No. of permanent staff 2 No. of permanent staff 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (15 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff There are two shift patterns - 9am - 5pm and 5pn ntl 9am. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Vales as a social care worker provides dualification 1	ant training. The list of training categories y have been undertaken. Any training not listed
Infection, prevention & control 2 Infection, prevention & control 2 Manual Handling 2 Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSH4 Fire Safety & Awareness LOSTOLA+ Signs of Safety COSH4 Contractual Arrangements COSH4 No. of permanent staff 2 No. of permanent staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (15 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff There are two shift patterns - 9am - 5pm and 5pm thi 9am. Tupically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care workers providing diret care Other social care wo	2
Infection, prevention & control 2 Manual Handling 2 Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTOLA+ COSHH View Dementia 2 Contractual Arrangements 2 No. of permanent staff 2 No. of Fixed term contracted staff 0 No. of opernovers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of part-time staff (15 hours or more per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. Staff Qualifications 1 No. of staff who have the required/readification to be registered with Social Care Wales as a social care worker 1 No. of staff who have t	2
Image Handling 2 Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTOIA+ Signs of Safety Contractual Arrangements Contractual Arrangements No. of permanent staff 2 No. of Permanent staff 2 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) staff 0 No. of full-time staff (17-34 hours per week) 0 No. of part-time staff (16 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. 1 Staff Qualifications 1 1 No. of staff wroking towards the required qualification 1	2
Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Free Safety & Awareness LOBTQIA+ Signs of Safety Contractual Arrangements Contractual Arrangements No. of permanent staff 0 No. of permanent staff 0 No. of pernylam staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of full-time staff (35 hours or more per week) 0 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. 0 No. of full-time staff (15 hours or more per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns of staff employed the severage number of staff employed at the severage number of staff employed at the severage number of staff working in each shift. 1 Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker <td>2</td>	2
Safeguarding 2 Medicine management 2 Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Free Safety & Awareness LOBTOLA+ Signs of Safety Contractual Arrangements Contractual Arrangements No. of permanent staff 2 No. of permanent staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of Agency/Bank staff 0 No. of full-time staff (35 hours or more per week) 0 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (16 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm and 5pm at 9am. Staff Qualifications 1 Staff working towards the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working	2
Image: Construction of the second	2
Dementia 0 Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTCIA+ Signs of Safety Contractual Arrangements 0 No. of permanent staff 2 No. of permanent staff 0 No. of Volunteers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of part-time staff (17-34 hours per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ant 19am. Typical shift patterns of staff working in each shift. 1 Staff Qualifications 1 No. of staff who have the required qualification to br registered with Social Care Wales as a social care worker 1	-
Positive Behaviour Management 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTCUAR COSHH Signs of Safety Contractual Arrangements No. of permanent staff 2 No. of permanent staff 0 No. of Volunteers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of part-time staff (17-34 hours per week) 0 No. of part-time staff (16 hours or under per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Staff Qualifications 1 Staff who have the required qualification to be registered with Social Care Wales as a social care worker providing direct care 1	-
Food Hygiene 2 Food Hygiene 2 Please outline any additional training undertaken pertinent to this role which is not outlined above. COSHH Fire Safety & Awareness LOBTO/A+ Signs of Safety Contractual Arrangements 0 No. of permanent staff 2 No. of permanent staff 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 Staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (17-34 hours per week) 0 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Staff Qualifications 1 No. of staff who have the required qualification to br registered with Social Care Wales as a social care worker 1 No. of staff working towards the required qualification 1 erquired/recommended qualification 1	
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No. of volunteers 0 No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. 0 No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff 1 Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required qualification 1 Cher social care workers providing direct care 1	2
No. of Agency/Bank staff 0 No. of Non-guaranteed hours contract (zero hours) staff 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. 0 No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff 0 Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker providing direct care 1 Other social care workers providing direct care 1	0
No. of Non-guaranteed hours contract (zero hours) 0 Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff 0 Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required qualification 1 Outroe social care workers providing direct care 1	0
staff Outline below the number of permanent and fixed term contact staff by hours worked per week. No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff 0 Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 Ober social care workers providing direct care 1	0
No. of full-time staff (35 hours or more per week) 0 No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff 0 Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications 1 No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 Other social care workers providing direct care 1	0
No. of part-time staff (17-34 hours per week) 2 No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required/recommended qualification 1	d term contact staff by hours worked per week.
No. of part-time staff (16 hours or under per week) 0 Typical shift patterns in operation for employed staff Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required/recommended qualification 1 Other social care workers providing direct care 1	0
Typical shift patterns in operation for employed staff Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications Staff Qualifications No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required qualification 1 Other social care workers providing direct care 1	2
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift. There are two shift patterns - 9am - 5pm and 5pm ntil 9am. Typically there is 1 member of staff per shift. Staff Qualifications Image: Staff working to be required qualification to be registered with Social Care Wales as a social care worker No. of staff working towards the required qualification 1 Other social care workers providing direct care 1	0
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No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker 1 No. of staff working towards the required/recommended qualification 1 Other social care workers providing direct care 1	
be registered with Social Care Wales as a social care worker No. of staff working towards the required/recommended qualification Other social care workers providing direct care	
required/recommended qualification Other social care workers providing direct care	1
	1
required/recommended qualification Other social care workers providing direct care	

Filled and vacant posts	
r med and vacant posts	
No. of staff in post	5
No. of posts vacant	0
Training undertaken during the last financial year Set out the number of staff who undertook releva provided is only a sample of the training that ma can be added to 'Please outline any additional tr not outlined above'.	ant training. The list of training categories
Induction	5
Health & Safety	5
Equality, Diversity & Human Rights	5
Infection, prevention & control	5
Manual Handling	5
Safeguarding	5
Medicine management	5
Dementia	0
Positive Behaviour Management	0
Food Hygiene	5
pertinent to this role which is not outlined above. Contractual Arrangements	
	<u>.</u>
No. of permanent staff	5
No. of permanent staff No. of Fixed term contracted staff	5 0
·	
No. of Fixed term contracted staff	0
No. of Fixed term contracted staff No. of volunteers	0 0
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours)	0 0 3 0
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff	0 0 3 0
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe	0 0 3 0 d term contact staff by hours worked per week.
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe No. of full-time staff (35 hours or more per week)	0 0 3 0 d term contact staff by hours worked per week. 0
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week)	0 0 3 0 d term contact staff by hours worked per week. 0 4 1
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Typical shift patterns in operation for employed a Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in	0 0 3 0 d term contact staff by hours worked per week. 0 4 1 staff 9am - 5pm 5pm - 9am
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Typical shift patterns in operation for employed so Set out the typical shift patterns of staff employed at the service in this role type. You should also	0 0 3 0 d term contact staff by hours worked per week. 0 4 1 staff 9am - 5pm
No. of Fixed term contracted staff No. of volunteers No. of Agency/Bank staff No. of Agency/Bank staff No. of Non-guaranteed hours contract (zero hours) staff Outline below the number of permanent and fixe No. of full-time staff (35 hours or more per week) No. of part-time staff (17-34 hours per week) No. of part-time staff (16 hours or under per week) Typical shift patterns in operation for employed st Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	0 0 3 0 d term contact staff by hours worked per week. 0 4 1 staff 9am - 5pm 5pm - 9am

Does your service structure include roles of this type?	No
Catering staff	
Does your service structure include roles of this type?	No
Other types of staff	
Does your service structure include any additional role types other than those already listed?	Yes
List the role title(s) and a brief description of the role responsibilities.	Maintenance Operative - co-ordinate/ carry out repairs and maintenance or all buildings, undertake improvement works and he alth and safety inspections in keeping people safe n a well maintained environment.
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
not outlined above'.	aining undertaken pertinent for this role which is
Induction	0
Health & Safety	0
Equality, Diversity & Human Rights	0
Infection, prevention & control	0
Manual Handling	0
Safeguarding	0
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Na.
Contractual Arrangements	
No. of permanent staff	0
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Staff Qualifications	
Staff Qualifications No. of staff who have the required qualification	1