



## Inspection Report

**Cylch Meithrin Evan James**

**Ysgol Gynradd Gymraeg Evan James  
Rhondda Road  
Pontypridd  
CF37 1HF**

**Mae'r adroddiad hwn hefyd ar gael yn Gymraeg**

**This report is also available in Welsh**



**Date Inspection Completed**

13/12/2022

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## About Cylch Meithrin Evan James

Type of care provided	Children's Day Care Sessional Day Care
Registered Provider	Cylch Meithrin Evan James
Registered places	48
Language of the service	Welsh
Previous Care Inspectorate Wales inspection	03 October 2018
Is this a Flying Start service?	No
Does this service provide the Welsh Language active offer?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

## **Summary**

This was a focused inspection, and, on this occasion, we did not consider the environment, care and development and leadership and management in detail.

Children are happy, settled and enjoy their time at the service. They are familiar with the routines of the service and confidently explore their environment. Children access a range of resources and have many opportunities to follow their own interests.

Staff are aware of their roles and responsibilities to keep children safe and healthy. They respond positively to children and support children's needs.

People who run the setting organise and offer a suitable environment. They ensure most children have appropriate play opportunities.

People who run the setting work positively to develop the setting. They ensure that they deal with concerns and implement improvements. People who run the setting ensure that staff are qualified and suitable to work with children and have developed positive relationships with parents.

## Well-being

Children are often confident communicators as their wants, moods and needs are generally considered. They happily follow their own interests and confidently move around the areas. Most children have some opportunities to make choices and decisions about their play.

Most children are content and express enjoyment. The children arrive at the setting and settle quickly, with some showing excitement as they arrived. They have a sense of belonging. We saw children approaching staff for support or to proudly show them a sticker they had received for singing. They are becoming familiar with routines. For example, children were clear about what to do when it was tidy up time, going for a snack and when it was time to go home.

Interactions between children and adults are positive. Children went to staff to discuss their play, to share a story or to ask if they need any help. Some children co-operate and are beginning to develop friendships with others. We saw children playing together and sharing resources with each other. For instance, two children thoroughly enjoyed sending cars down the ramp and sharing the toys with others so that they could join in with the fun.

Most children are engaged in their play and learning. We saw children concentrating for extended periods of time, laughing, and joining in with singing and activities on offer. They enjoy a reasonable selection of appropriate opportunities indoors and can also relax and have quiet times. Children have freedom to safely explore their indoor play space. They happily wander around the areas and confidently move resources to suit their interests.

Children are allowed to initiate their own play and to influence their tasks and activities. They are happy to explore the environment and to take part on some of the activities on offer. For instance, one child used the digital camera to take photos and thoroughly enjoyed showing the pictures to their friends. Many children experience a variety of age-appropriate opportunities that promote their all-round development. They have some opportunities to develop their independence. Children told us that they enjoy coming to the setting, especially to see their friends.

## Care and Development

As this was a focused inspection, we have not considered this theme, in full.

Staff are implementing policies and procedures to promote physical activities, personal safety, and well-being. They remind children about keeping safe. For example, a younger child was attempting to reach a resource and began to climb the table. The staff member reminded them to not climb over the table but showed them a safer way of reaching the resource. Safeguarding is prioritised and staff understand their responsibilities to protect children. They have attended safeguarding training and staff are confident about their roles including what to do if they had a concern about a child. Many staff implement appropriate cleaning and hygiene practices. However, they do not always follow best practice on infection prevention control. For instance, older children did not wash their hands before snack and younger children only used antibacterial gel.

Staff are responsive; they listen and respect children's views. Overall interactions are positive, demonstrating warmth and kindness. They support the children; if needed, to take part in planned activities and ensure that all children have the same opportunities. For example, staff asked if other children wanted to join in with their creative activity. Staff are sensitive to the needs and experiences of children. We saw staff reacting consistently to non-verbal children and they knew the children's strengths and their needs well.

Many staff provide an appropriate range of play and learning activities. They support children's individual needs and respond to these needs positively.

## Environment

As this was a focused inspection, we have not considered this theme, in full.

People who run the setting organise the environment appropriately so that it provides a satisfactory range of play opportunities suitable for most of the age ranges cared for. The children have a range of areas to explore with some natural resources available to children to use as part of their play.

People who run the setting ensure that many children can access good quality and a satisfactory variety of age-appropriate furniture, toys, and equipment. However, not all older children have the same opportunities as the younger children. For instance, there were no resources such as jigsaws, books, toys, or tables and chairs suitable for older children.

## Leadership and Management

As this was a focused inspection, we have not considered this theme, in full.

The setting has strong leadership who is working at improving and developing the setting. People who run the setting have an up-to-date satisfactory statement of purpose that reflects the service provided and meets the regulations and most of the National Minimum Standards. However, the statement of purpose didn't fully reflect the service provided. For instance, it did not show the correct opening times. Since the inspection visit, the setting has provided an updated statement of purpose which shows the correct opening times. People who run the setting have a variety of suitable policies which are specific to the setting. However, they do not always ensure that staff follow their policies fully. For example, at the end of the session, staff didn't always ensure that children were handed directly to the adult who was picking them up. People who run the setting engage with Care Inspectorate Wales (CIW) and notify CIW of most significant events. However, the people who run the setting had not informed CIW of staff changes and have not completed notifications within the expected timescales. While no immediate action is required, this is an area for improvement, and we expect the provider to take action. Since the inspection visit, the people who run the setting have completed an online notification to show staff changes.

People who run the setting, have good processes when dealing with any concerns. They work robustly to collect information and to evaluate their procedures and systems. They implement improvements in a timely manner and work with outside agencies.

People who run the setting have a safe recruitment process to safeguard children and ensure that they carry out staff suitability checks. They have satisfactory systems in place to update suitability checks as required. However, there was no valid Disclosure and Barring Service (DBS) certificate for the responsible individual or the person in charge. While no immediate action is required, this is an area for improvement, and we expect the provider to take action. Since the inspection visit, the people who run the setting have begun the process to get a new DBS certificate. The performance management process is satisfactory and encourages staff to attend training. For instance, staff have attended a range of training including developing outdoor play and planning in the moment. Basic supervision and appraisals are regularly carried out. Staff told us that they are happy working at the setting, the leaders well support them, and they can talk to them about anything. People who run the setting ensure that staff are deployed well to ensure staffing ratios and children's needs are met.

People who run the setting ensure that communication and engagement systems with parents are adequate. They generally keep parents informed.



## **Recommendations to meet with the National Minimum Standards**

R1 – Ensure that staff follow Public Health Wales best practice guidance on Infection Prevention Control.

R2 – Develop resources and equipment suitable for older children.

R3 – Ensure that staff follow the setting's policies in full.

### Summary of Non-Compliance

Status	What each means
<b>New</b>	This non-compliance was identified at this inspection.
<b>Reviewed</b>	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
<b>Not Achieved</b>	Compliance was tested at this inspection and was not achieved.
<b>Achieved</b>	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people's well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

### Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

### Area(s) for Improvement

Regulation	Summary	Status
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31	The responsible individual did not notify Care Inspectorate Wales (CIW) of a change to the people working at the service within the expected timescales. The provider must ensure that CIW are notified of any significant event within the required timescales.	New
20	The responsible individual and person in charge did not have a valid Disclosure and Barring Service (DBS) Certificate. The responsible individual must ensure that they and the person in charge have a valid DBS Certificate.	New
15 (1) (a)	SOP needs updating. Operating hours and staff incorrect.	Achieved
38 (1) (e)	No fire drills have been carried out since service opened 12 months ago.	Achieved
28 (2) (b) [ii] Sch2.34(g)	3 staff files did not have 2 references. No files had a medical declaration of health	Achieved
29 (3) (a)	Staff do not receive supervisions or appraisals	Achieved
16 (2) (a)	A quality of care review has not been carried out for the first year of service.	Achieved

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