



## Inspection Report

**Clwb Cynnwr Ltd (After School Club)**

**Llangunnor CP School  
Penymorfa Lane  
Carmarthen  
SA31 2NN**

**Mae'r adroddiad hwn hefyd ar gael yn Gymraeg**

**This report is also available in Welsh**



**Date Inspection Completed**

12/09/2023

## About Clwb Cynnwr Ltd (After School Club)

Type of care provided	Children's Day Care Out of School Care
Registered Provider	Clwb Cynnwr Cyf
Registered places	45
Language of the service	Both
Previous Care Inspectorate Wales inspection	This was their first inspection following registration
Is this a Flying Start service?	No
Does this service promote Welsh language and culture?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

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<a href="#"><u>Well-being</u></a>	<b>Good</b>
<a href="#"><u>Care and Development</u></a>	<b>Good</b>
<a href="#"><u>Environment</u></a>	<b>Adequate</b>
<a href="#"><u>Leadership and Management</u></a>	<b>Adequate</b>

For further information on ratings, please see the end of this report

### **Summary**

Children are confident communicators and they have a strong sense of belonging. They form strong friendships and are very familiar with routines. Children are enthusiastic and interested in their play. They enjoy a good range of interesting opportunities indoors and outdoors.

Staff positively interact and engage, using gentle tones with children. Staff understand and meet children’s individual needs well. They provide a range of play activities, suitable for the age and stage of development of the children. Generally, staff follow the setting’s safeguarding policy and procedures to ensure children are safe, although this needs to be strengthened.

People who run the setting have policies and practices in place and ensure the environment is suitably safe, secure, and well maintained indoors and outdoors. However, some improvements are required. There is ample space indoors and outdoors for children to utilise. Children have access to furniture, equipment, and an adequate selection of toys and materials that are appropriate and suitable for their needs. Resources are of a suitable design, in good condition and well maintained.

Overall, the people who run the setting comply with regulations and national minimum standards. There are several recommendations and an area for improvement in relation to suitability checks has been noted.

**Well-being****Good**

Children make their own decisions about how they spend their time at the club and can direct their own play, for example some children bring their own books to read. They are confident to ask for support from care staff when needed. We observed children working together, using the magnetic shapes to create a trailer to carry plastic animals. They have close bonds with familiar adults who help them feel secure and relaxed. Nearly all children are happy to play alongside each other or independently.

Children are content and express enthusiasm and enjoyment, for example, we saw a young child using role play tools to pretend to saw and fix the wooden bench. Children value their time at the setting. Several children told us they enjoy the opportunity to play with their friends and like the food at the setting. They have a strong sense of belonging. They form solid friendships and are very familiar with routines. We saw all nearly all children interact successfully with one another, sharing, smiling, and engaging with their friends and staff. Children confidently participate at tidy up and snack time.

Children are kind and caring towards each other and happily share toys and take turns. We saw children play happily alongside each other with the pushchairs and dolls. Others were happy to wait their turn. Children have good relationships with care staff, and we heard children sharing information about their families and recent holidays with them. Children are confident and enjoy chatting with us and asking about our roles.

Children choose from a good range of activities, which are stimulating and interesting. For example, drawing and colouring, painting, construction, small world play and outdoor play. Children have freedom to choose when they want to relax and rest or take part in play activities. Children are developing their independence skills well. They choose activities and resources from the selection available. Children take responsibility for their own belongings, such as their coats and bags. They are encouraged to use the toilet area independently and help tidy up. Children wash their hands independently before snack time and place their empty milk bottles in the bin.

## Care and Development

Good

Staff follow the health and safety procedures in place effectively to ensure the well-being of children. Nearly all staff have completed first aid, food hygiene and safeguarding training. The setting has a child protection policy. However, this requires updating to include current information and terminology. Nearly all staff are clear of their roles and responsibilities in the event of a disclosure or allegation of abuse. Staff give safety messages to children to avoid any accidents in situations such as walking indoors and sitting tidily on the chairs. Staff clean all surfaces before children sit down to have their snack, thus minimising the risk of cross infection. They provide a light snack to children at the start of the session. Children share their likes and dislikes to make suggestions for the menu via a mind map. Staff undertake head counts regularly and handovers are provided by school staff to club staff at the start of the session.

Staff understand the behaviour management policy and implement positive behaviour strategies effectively. They use gentle tones with children, "*Helo twts*". We heard staff remind children to do "*good listening*" and thank children for their help. Staff positively interact and engage with children. When sitting together at the table drawing and colouring pictures, staff commented, "*ma hwn yn edrych yn brilliant. Biwtiffwl!*" They know children very well and have good knowledge of their needs. All staff are consistently responsive and demonstrate warmth and kindness.

Staff provide a range of play activities, suitable for the age and stage of development of the children. For example, we heard staff chatting with children about their favourite animals. We saw staff encourage children to choose what they wanted to play with from a variety of resources. Children confidently explore the outdoor environment, accessing the yard and grassed area which is well deployed by staff. Staff remind children of the need to stay away from the steep bank during outdoor play.

Staff plan activities informally and follow children's interests and ideas recorded on a mind map collated at the beginning of the term. Children can choose activities they are interested in. Welsh is spoken by staff and by some children.

**Environment****Adequate**

People who run the setting have appropriate policies and practices in place. They ensure the environment is suitably safe, secure, and well maintained indoors and outdoors. They undertake visual daily checks, however they are not recorded at present. Very basic risk assessments are in place, but these do not cover all areas or activities. A secure entry system is in place to the main school, with visitors signing in and out at both the school reception and the after-school club. The setting has a separate access for collection of children. Systems are in place to ensure children are signed out at the end of each session. Regular safety checks are undertaken for fire equipment and the boiler. Fire drills are undertaken regularly, however these records need to be further developed. A first aid kit is accessible and was replenished during the inspection visit.

People who run the setting provide a large indoor play space for children to move freely. Children can use a range of areas including tabletop, role play or floor areas to develop their play. The outdoor area is a large yard space along with a grassed area. This allows space for activities such as football to take place in a safe area away from younger children. The environment meets children's needs well. Inside, there is a range of equipment available to children. Staff lay out resources and activities on tables and the floor for children. They provide anything out of reach to children at their request. A kitchen facility allows appropriate preparation and storage of food.

People who run the setting ensure children can easily access a range of quality age-appropriate furniture, toys, and equipment to stimulate the children's interest and imagination. There is an adequate range of resources to ensure children have a variety to choose from. For example, there is small world play, art and craft activities, role play resources and puzzles. The setting is clean and generally well maintained.

## **Leadership and Management**

**Adequate**

Overall, leadership and management meets the national minimum standards and regulations. People who run the setting ensure registers are complete, with actual times of children's arrival and departure. Staff also sign in and out. Children have complete contracts, however consent for emergency medical treatment was not in place during the visit. This was rectified immediately following the visit. People who run the setting have policies in place and ensure these are implemented in practice. However, they have not been reviewed recently and many do not accurately reflect current terminology. Following the inspection visit, an updated statement of purpose has been provided to Care Inspectorate Wales which includes all the information required by regulations and National Minimum Standards. The setting has up to date certificates such as public liability insurance.

Overall, people who run the setting follow safe recruitment procedures, which ensures staff are suitable to work with children. During the inspection visit, staff files were missing job descriptions. This has been rectified following the visit. Disclosure and Barring Service checks (DBS) are in process for all leaders following the inspection visit. This is noted as an area for improvement; however leaders have taken action, and applied for new DBS checks. People who run the setting and staff work well as a team to support each other, with regular informal meetings, and de-briefs at the beginning and end of the session. Staff told us they can go to the people who run the setting at any time, as there's an open-door policy and they feel well supported. People who run the setting and staff members told us they receive informal supervisions along with formal, recorded annual appraisals.

The people who run the setting have good links with the school. They confirm there are positive partnerships with parents. Verbal conversations take place and the setting also use text messages to communicate. As part of the inspection process, we gained the views of parents and children. They told us they are very happy with the service.

### Summary of Non-Compliance

Status	What each means
<b>New</b>	This non-compliance was identified at this inspection.
<b>Reviewed</b>	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
<b>Not Achieved</b>	Compliance was tested at this inspection and was not achieved.
<b>Achieved</b>	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

### Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

### Area(s) for Improvement

Regulation	Summary	Status
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28	The provider is not complaint as they failed to ensure a valid DBS was in place for people running the setting.	New
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Where we find the provider is not meeting the National Minimum Standards for Regulated Child Care but there is no immediate or significant risk for people using the service, we highlight these as Recommendations to Meet National Minimum Standards.

We expect the provider to take action to address these and we will follow these up at the next inspection.

National Minimum Standards	
Standard	Recommendation(s)
Standard 13 (Day Care) - Suitable Person	Ensure all staff members have one to one opportunities for supervisions and these are recorded.
Standard 20 - Child protection	Ensure the child protection policy is updated to reflect current terminology and staff are clear on the process to follow if there are concerns or an allegation against staff or leaders.
Standard 24 - Safety	Ensure risk assessments are further developed for all areas and activities.
Standard 24 - Safety	Ensure fire drill records are further developed to include times, number of staff and children present and fire exit used.

Ratings	What the ratings mean
<b>Excellent</b>	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being.
<b>Good</b>	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
<b>Adequate</b>	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
<b>Poor</b>	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

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