



Inspection Report

Cylch Meithrin Rhiwbina

**Methodist Church Hall
Maes Y Deri Road
Rhiwbina
Cardiff
CF14 6JJ**

Mae'r adroddiad hwn hefyd ar gael yn Gymraeg

This report is also available in Welsh



Date Inspection Completed

21/11/2023

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About Cylch Meithrin Rhiwbina

Type of care provided	Children's Day Care Sessional Day Care
Registered Provider	Cylch Meithrin Rhiwbina
Registered places	24
Language of the service	Welsh
Previous Care Inspectorate Wales inspection	7 th August 2017
Is this a Flying Start service?	No
Does this service promote Welsh language and culture?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

<u>Well-being</u>	Good
<u>Care and Development</u>	Good
<u>Environment</u>	Good
<u>Leadership and Management</u>	Adequate

For further information on ratings, please see the end of this report

Summary

Children are happy, settled and have positive and valuable experiences at the setting. They make useful choices about activities they engage in and follow their interests, especially in the outdoor area. They have warm and positive relationships with staff and interact successfully with them. Children make consistently good progress in their learning and development. Their social and independence skills during organised activities are developing.

Staff effectively keep children safe and implement the setting's policies and procedures. Their interactions with children are purposeful and effective and positively support children's needs. Staff plan a good range of activities both indoors and outdoors and are mostly led by the children's interests. Staff keep beneficial records of children's progress.

The indoor and outdoor environments are welcoming and purposefully organised. Staff follow clear and strong infection control procedures. The environment throughout is clean, safe, and suitable for the children. Risk assessments are in place and ensure that all possible risks are considered. The setting has a range of good quality toys and resources which the children can access independently.

Leadership and management of the service is adequate at present. The current staff team work well together. During the inspection, some documentation was not available, but the Person in Charge (PiC) has since provided these documents. Parents speak positively of the setting and the care their children receive.

Nearly all children arrive eagerly at the setting and successfully cope with separation from their parents and carers. They have formed strong and positive bonds with staff, which has a worthwhile impact on their well-being. Children are aware that staff consistently respond effectively to their needs and approach them with ease. For example, children seek out staff with questions and observations during activities. During circle time children are consistently encouraged to request specific songs to sing together. Throughout the setting, nearly all children have built positive friendships and happily play with each other both indoors and outdoors. Children effectively take turns and happily support each other.

Children are confident when communicating with staff and each other. They show a keen interest and engage positively in all experiences available to them. Nearly all children show worthwhile curiosity and explore a valuable variety of play opportunities. For example, children engaged well in an outdoor session in the bug area. Children were asked open ended questions such as what bug could be under the wood block? Staff responded to answers and suggestions and positively acted upon them. Children know their moods and wants are fully taken into consideration, and they can decide in which activities to participate.

Children's attempts at communicating are valued, understood, and responded to by staff. For example, during circle time, children were encouraged to suggest songs to sing including requests to sing a Christmas song. Outdoors, when children suggested there could be a tiger under one of the stones in the bug area, staff responded skilfully and asked questions regarding the wood lice found. Children are encouraged to investigate with laminated lists of bugs to look for, magnifying glasses, binoculars, and purposeful wooden trunks light enough for the children to move. Most children concentrate for an appropriate amount of time and respond positively to encouragement from staff.

Most children develop their independence skills successfully with the support of staff at the setting. For example, whilst waiting for their snack and after independently washing hands, children were encouraged to pick a book to take to the table. Children are also extensively encouraged to dress themselves before going outdoors and challenged to find appropriate clothing. For example, "Can you take your shoes off and see what number is on them?" The children were then encouraged to find matching sized footwear. Children are encouraged to eat independently. However, they are currently not encouraged to serve themselves. Children are actively encouraged to help with tidying resources away at the end of the session.

Care and Development

Good

Staff successfully implement the setting's policies and procedures ensuring children are kept safe and healthy. All staff receive safeguarding training and confidently understand safeguarding procedures. Staff keep detailed records of accidents and incidents including placing summaries of these in children's files. At present these records aren't formally evaluated by people running the setting but this is being developed. Parents are notified of accidents and incidents in a timely manner and staff keep records of pre-existing injuries. Staff hold valid paediatric first aid certificates which enables them to deal with accidents appropriately.

People who run the setting have effective systems in place to store and record the safe administration of medication including last doses administered. Medicines are stored in their original containers and labelled with the child's name and dosage. Staff have relevant food hygiene qualification and follow suitable cleaning procedures as part of infection control processes. For example, they ensure that tables are cleaned before and after use. The snack provided is healthy and freshly prepared on site and includes various fruit, crackers and a choice of milk or water. Children sit with staff to sing about washing their hands which are washed before and after eating. Staff clean all activity areas before and after use. However, at present, staff do not routinely wear Personal Protective Equipment (PPE) when preparing and serving food to the children.

Staff have developed strong and positive relationships with children and have a kind, caring and patient manner towards them. They support children's social skills and behaviour and effectively and skilfully engage with them during activities and snack time. For example, staff and children discussed topics such as crocodiles and whether they lived on land or water. Staff suggested investigating this further in the following days. During snack time, staff engage with children and model good social skills offering effective opportunities to observe children and record information for parents. Staff implement positive strategies in line with their behaviour management policy and offer praise and encouragement to children. Children have access to a valuable outside area where worthwhile opportunities are offered to promote their physical wellbeing.

Staff promote children's play, learning and development and plan a range of experiences for them. For example, gardening, singing, arts and crafts and role play. Staff engage highly effectively with children during activities and undertake observations to track progress and to identify next steps in their learning and development. Staff have a good understanding of meeting the needs of children requiring additional support, working closely with parents and outside agencies. The setting celebrates festivals such as Diwali, Chinese New Year and learn about countries to help children learn about different cultures from around the world.

The indoor and outdoor environments are safe and secure. Visitors are granted access to the main building by staff through a secure entrance and are required to sign in and out noting arrival and departure times. The valuable outside area is safely accessed by children and is surrounded by appropriate fencing and screening. Risk assessments for the setting are current and reviewed regularly, including signed daily checks, outdoor area assessments and relevant checks and assessments of any potential visits within the locality. Safety checks are completed within the required timescales, including fire equipment, gas, and electrical testing. The premises are clean and safe throughout with all staff carrying out effective hygiene procedures including wiping tables and sweeping the floor before and after use by the children. At present, a few doors do not have appropriate guards to eliminate the potential for trapping fingers. The toilet and nappy changing facilities are appropriate, and all staff follow guidelines to promote children's privacy and dignity.

The premises are consistently warm and welcoming and provide a valuable environment for children to play and learn. The spacious indoor environment is open plan which ensures children have free access to all activities and is used skilfully to promote children's learning and development. This area offers valuable opportunities to support children's physical development, curiosity as well as overall learning. For example, a climbing frame, a sand area and baskets of various sea, farm, and jungle animals. The outdoor area includes areas such as a bug area, opportunities to use large toys and experience various textures such as soil and sand. This area is effectively resourced and includes a range of recycled materials. This area offers children worthwhile experiences and the resources available enhance these opportunities. Most resources are stored at appropriate levels so children can access them and make choices independently.

The setting provides an extensive range of age-appropriate toys and resources that keep children successfully engaged. These include building blocks, dressing up resources, tuff trays and appropriate books. The setting uses both natural and sustainable materials in children's play effectively especially in the outdoor area. Furniture and equipment are appropriate and of good quality. All toys and play equipment are clean and well-maintained. Staff were observed constantly cleaning resources and areas during the inspection.

Leadership and management of the setting is adequate. People who run the setting are skilled and experienced and have a clear vision for the setting and clear expectations of staff. At the time of the Inspection, no Responsible Individual was appointed. This has now been rectified by the setting. The statement of purpose is being reviewed to ensure it provides parents with detailed information on how the setting runs. People who run the setting regularly review their policies and procedures and ensure staff implement them successfully. However, at present, dates of review and reviewer's names are not consistently recorded on all policies. People who run the setting have appropriate record keeping systems in place including children's contracts and risk assessments. People who run the setting do not consistently inform Care Inspectorate Wales (CIW) of significant events such as temporary closures and changes to opening times. While no immediate action is required, this is an area for improvement, and we expect the people who run the setting to take action to ensure they submit notifications as set out in Childcare regulations. This ensures information is current, children are safeguarded, and their welfare promoted.

People who run the setting have useful systems in place for the evaluation of the service. They consistently self-evaluate the setting and seek feedback from parents, staff, and children. All information is used appropriately within the quality-of-care report. They use this information to identify priorities for improvement such as further improving opportunities for children through better planning.

People who run the setting value their staff and ensure qualified and experienced staff are present ensuring children are always appropriately cared for. There is an ethos of teamwork within the staff team, and they work purposefully to ensure the best outcomes for children. People who run the setting have not ensured that robust recruitment processes are in place. During the inspection, staff files we looked at were missing some important pieces of information to ensure staff are fully suitable to work with children. While no immediate action is required, this is an area for improvement, and we expect the people who run the setting to take action to ensure they submit notifications as set out in Childcare regulations. Since the inspection, people who run the setting have presented CIW with the relevant information. Regular supervisions and appraisals are held to support staff in their professional development and to identify training requirements. Staff told us that they feel supported by management and can confidently talk and discuss any concerns with them. Regular staff meetings are held to ensure that all staff are kept up to date on safeguarding and to share relevant information and discuss any issues arising.

Partnerships with parents and outside agencies are valuable. Staff share regular daily updates with parents regarding activities and general information. Parents told us that they are satisfied with the care their children receive. Cards displayed around the nursery

celebrate staff's achievements and parent's gratitude towards the staff team. For example, "*Cylch will always hold a special place in our heart*" and "*Loved attending the Cylch*". People who run the setting have developed links with the local authority, local primary schools, and the community such as the local Chapel, shops, and allotments.

Summary of Non-Compliance

Status	What each means
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement

Regulation	Summary	Status
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28	Four staff files were inspected and not all references were available in three of the files. Not all staff files had a recent photograph to help confirm their identity. This was resolved by the second day's visit.	New
31	At the inspection Inspectors were made aware that all information currently held by Care Inspectorate Wales is not up to date including staff and management changes. The setting was closed 16th and 17th of November due to illness and no notification was received by CIW.	New

Where we find the provider is not meeting the National Minimum Standards for Regulated Child Care but there is no immediate or significant risk for people using the service, we highlight these as Recommendations to Meet National Minimum Standards.

We expect the provider to take action to address these and we will follow these up at the next inspection.

National Minimum Standards	
Standard	Recommendation(s)
Standard 22 - Environment	Ensure all the setting's doors have appropriate guards to minimise the risk to children's physical wellbeing
Standard 8 - Nurture and well-being	Develop the opportunities for children's independence especially during snack time
Standard 21 - Notifications of significant events	Ensure that CIW is informed in line with the regulations (Regulation 31, Schedule 4) of all significant events

Where we think it helpful, we may make best practice recommendations. These are to encourage settings that are doing well to become even better at helping children thrive.

Best Practice
Recommendation(s)
Ensure all policies are reviewed regularly and date of review and reviewer's name is noted clearly

Ratings	What the ratings mean
Excellent	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being.
Good	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
Adequate	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
Poor	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

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