



## Inspection Report

**Cylch Meithrin Llanfarian**

**Ysgol Llanfarian  
Llanfarian  
Aberystwyth  
SY23 4DA**

**Mae'r adroddiad hwn hefyd ar gael yn Gymraeg**

**This report is also available in Welsh**



**Date Inspection Completed**

29/04/2021

**Welsh Government © Crown copyright 2021.**

*You may use and re-use the information featured in this publication (not including logos) free of charge in any format or medium, under the terms of the Open Government License. You can view the Open Government License, on the National Archives website or you can write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk)*  
*You must reproduce our material accurately and not use it in a misleading context.*

## About Cylch Meithrin Llanfarian

Type of care provided	Children's Day Care Full Day Care
Registered Person	Jade-Leigh Evans Emma Bates
Registered places	20
Language of the service	Welsh
Previous Care Inspectorate Wales inspection	<a href="#">Manual Insert</a> 13 June 2017
Is this a Flying Start service?	<a href="#">Manual Insert</a> No
Does this service provide the Welsh Language active offer?	Yes

## **Summary**

Children are settled, happy and comfortable. The children are beginning to understand their feelings and are becoming sensitive to others. They are learning to co-operate, take turns, share and are developing a sense of right and wrong. They enjoy their play and learning within an environment that is generally stimulating and child friendly.

The care staff know, understand and meet the individual needs of children. Care staff provide a nurturing and caring atmosphere and respect and promote the development of all children.

Leadership is adequate. People who run the service manage it relatively well and they ensure staff are supported. The system for care staff supervision and appraisal is in place and meets the basic needs of staff members. There are good partnerships with parents and other childcare professionals. People who run the service promote generally safe practices.

Welsh is the main language used and the service provides the Welsh Language 'active offer'.



## Well-being

Children are relaxed, happy and confident showing that they have made positive attachments. They know the staff and other children well, approaching staff to ask for help, chatting away during activity time and playing together happily. Children have some opportunities to make decisions for themselves, for example, choosing which activities to play with and who to sit next to during an activity.

Children have a good sense of belonging. They know the routines well, even with the added cleaning and hygiene practices linked to Covid-19. They access the hand sanitisers at appropriate times and help tidy toys away after use. They have strong bonds of affection with care staff and enjoy sitting close to them during activity time and taking part in activities with them when outdoors.

Children enjoy their play, are interested and excited about activities and concentrate on what they are doing for an appropriate time for their age and stage of development. A child was very engrossed in accessing and balancing on the balance beam for a considerable period when playing outdoors. Children freely move from one area to another either indoors or outdoors but do not move independently from indoors to outdoors and vice versa.

Children are learning about how their feelings and emotions affect themselves or interactions with others and what socially acceptable behaviour is. Children praise each other when they receive stickers for good work or behaviour. We heard one child tell another "Well done, let me see your sticker."

Children are developing well and have some opportunities to become independent. They develop a range of skills from playing with the limited resources available to them, from decision making to fine and gross motor skills. Most children look after and respect their own belongings, putting their drink bottles away and tidying up after themselves. Most children can use the toilet on their own and others who need support know to ask staff for help.

Parents told us that their children settle well and quickly.

## Care and Development

Care staff understand their roles and responsibilities in keeping children safe and healthy. Staff work well together to implement positive hygiene practices and cleaning routines, which help ensure children are kept safe and healthy, especially during the Covid-19 pandemic. These include thorough cleaning routines throughout the day. Resources are rotated. They clean and sanitise equipment daily/weekly as well as limiting the resources available.

The care staff make sure children use an anti-bacterial gel to sanitise their hands before snack and lunchtime. Discussion with care staff demonstrate that they understand the need for good safeguarding practice, however were not aware of The Prevent Duty. The person in charge confirmed that staff had completed online training on The Prevent Duty following the inspection visit. Care staff follow the nappy changing procedure as outlined in the policy. During the inspection visit, only one staff member held a current paediatric first aid certificate. The person in charge confirmed all staff had completed first aid training following the inspection visit. Care staff consistently record details of accidents and incidents, which parents then sign.

All the care staff understand the behaviour policy and consistently implement behaviour management strategies. They intervene appropriately and calmly when there is disagreement between children. Care staff manage interactions in a warm, friendly and gentle way. They praise children for their efforts with positive language and encourage them to use good manners and to practise saying 'please' and 'thank you'.

The care staff are warm and friendly towards the children and are positive role models. We saw the care staff play alongside the children and encourage positive interaction. Care staff praise children consistently and encourage children to play and co-operate together. They listen to and respect the children's views. We heard interactions between care staff and children that demonstrated kindness and warmth. We saw that staff were responsive and physically affectionate with the children; they cuddled them when they had fallen and made sure they met their basic needs.

Staff indicated, through discussion, that they know the children well. The care staff meet children's individual needs and focus on developing and progressing each child's own range of skills. They are beginning to identify children's additional needs and use some of the support services available. Care staff keep a record of observations detailing children's progression, however they did not date all records.

Care staff implement appropriate cleaning and hygiene practices. They implement the Welsh Government's '*Protective Measure in Childcare settings*' procedures appropriately and they follow a cleaning schedule for daily, weekly and monthly cleaning tasks. Care staff clean surfaces regularly and wear gloves and aprons when serving food and when seeing to the children's personal needs.

The setting provides a healthy snack during sessions and although they do not offer cooked meals, the person in charge and staff work closely with parents to encourage healthy eating.



## Environment

The person in charge ensures the environment is safe, secure, and well maintained indoors and outdoors. Staff control entry to the premises by ensuring the entrance door is locked. The outdoor area has secure fencing and gated entry/exit. Staff also record maintenance checks and keep a list of visitors to the cylch meithrin. All safety checks on the building and equipment are up to date and records are kept securely. The person in charge had some general risk assessments in place during the inspection visit. Staff supervise children well and understand the difference between acceptable and unacceptable risk for the age group of children, for example assisting younger children on the balance beam outdoors. Staff practise fire drills, however records show these are not practised regularly. The food prep area was kept clean and tidy, however the fire blanket was not displayed.

The person in charge has developed the outdoor area to provide a learning space and some opportunities for children to explore. These currently include construction play, physical development through ride on toys and a collection of physical resources, including a balance beam, hoops, balls and climbing equipment, as well as sensory play with water, sand and the mud kitchen.

They provide care in one main room and they store all play and learning resources at a low-level, which is accessible for children. Some storage drawers have picture labels and word clues to support children with their choice. The environment is equipped with suitably sized furniture and equipment to support children's independence. For example, child sized table and chairs, and toilet training facilities. The toileting and nappy changing areas provide for children's privacy and dignity. The playroom stores a wide range of resources for the ages and stages of development of the children. This includes puzzles, games and ICT equipment. They promote the Welsh language, for example through books and displays of Welsh colours, days of the week, numbers and vocabulary.

Equipment and resources are minimal due to Covid-19, with some play areas generally bare, such as the role play area. Children have an area where they sit together for snack and lunch, making it a social occasion. There is a dedicated kitchen within the room, and children who need to sleep or have quiet time, can do so on cushions and floor mats.

## Leadership and Management

The person in charge ensures all the required policies and procedures are in place and mostly reflect current practice. They updated the statement of purpose during the inspection process and this is now fully compliant with regulations and the national minimum standards. They have made improvements following non-compliance at the last inspection. The required Disclosure and Barring Service checks are now in place for all staff members. Records kept were in line with regulations, however staff files were missing a photograph for one staff member and job descriptions for all staff members. This was rectified during the inspection process. The person in charge has made adaptations to ensure compliance with Covid-19 regulations and guidance for example, parents cannot enter the premises and have to wear masks on the grounds. Information and records are available which accurately reflect the service provided. The person in charge ensures that she and her staff implement these appropriately, and she reviews and updates them from time to time. The records of children attending the service are in order.

People who run the setting and care staff are committed to improving outcomes for both children and parents. They have mostly actioned the non-compliance identified at their last inspection.

We viewed the current quality of care review and report for 2020 to 2021. The person in charge actively seeks feedback from staff, children and parents regarding the service. Through this feedback and discussion with her team they decide on changes and improvements that will benefit the children.

People who run the setting follow timely and robust recruitment processes consistently to safeguard children and ensure the suitability of staff. Newer members of staff said they felt “well supported” by the person in charge. People who run the setting undertake virtual supervision sessions that support staff with their role, learning and development and any performance issues that may arise. The person in charge ensures staff are deployed appropriately to effectively oversee tasks, activities and support children.

Children’s files contain information to ensure the most appropriate care for the children, however there were some permissions that parents had not signed. The person in charge confirmed that these were in place following the inspection visit.

The person in charge and care staff have positive partnerships with parents. Parents that we spoke to confirmed that they are very happy with the care given. They told us that they receive updates via pictures on a private Facebook page and verbal feedback when collecting their children.

## **Recommendations to meet with the National Minimum Standards**

R1. to practise fire drills on a regular basis

R2. to date all children observations

R3. to display the fire blanket on the wall of the kitchen.

**Areas for improvement and action at, or since, the previous inspection. Achieved**

Staff files incomplete	Regulation 28 (2) (b) [ii]
Statement of purpose does not include information required by regulation.	Regulation 15 (1) (c) Regulation 15 (1) (d)
No quality of care review	Regulation 16 (1)
Only one staff member holds a first aid certificate	Regulation 24 (2) (b)

**Areas for improvement and action at, or since, the previous inspection. Not Achieved**

None	
------	--

**Areas where priority action is required**

None	
------	--

**Areas where improvement is required**

Fire drills are not carried out regularly	Regulation 38 (1) (e)
---	-----------------------

The area(s) identified above require improvement but we have not issued a priority action notice on this occasion. This is because there is no immediate or significant risk for people using the service. We expect the registered provider to take action to rectify this and we will follow this up at the next inspection.

**Date Published** 02/09/2021