



Inspection Report

Gwynfi Childcare Club

**Pen Afan Primary School
Western Terrace Blaengwynfi
Port Talbot
SA13 3YE**



Date Inspection Completed

20/09/2022

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About Gwynfi Childcare Club

Type of care provided	Children's Day Care Full Day Care
Registered Person	Emma Baker
Registered places	19
Language of the service	English
Previous Care Inspectorate Wales inspection	1 February 2022
Is this a Flying Start service?	Yes
Does this service provide the Welsh Language active offer?	This service does not provide an 'Active Offer' of the Welsh language and does not demonstrate a significant effort to promoting the use of the Welsh language and culture.

Summary

This was a focused inspection, and, on this occasion, we did not consider the themes care and development or environment.

Children are happy and settled at the setting. They are forming positive attachments with staff and interact with one another confidently. They show enjoyment in their play. Children are learning to manage their behaviour by co-operating, taking turns and sharing. They engage well in play-based activities.

People who run the setting have improved their leadership and management in order to comply with regulations and meet the national minimum standards. They now ensure that safe and thorough recruitment processes are in place for all staff members. Staff members now have supervision and appraisals, and they also compile an annual review following feedback from service users.

Well-being

As this was a focused inspection, we have not considered this theme in full.

Children express themselves confidently and have opportunities to make choices about how they spend their time. For example, children decide what resources they want to play with and where they want to play. They are forming positive attachments with staff as they are comfortable to approach them for reassurance and comfort.

Children behave well and are learning to share appropriately. Younger children play happily alongside each other in the indoor and outdoor area. Children engage well and show interest in their play. For example, children are curious and laugh together as they build a tower using blocks.

Children are familiar with the routine, which gives them a sense of security. They wash their hands before eating and sit down nicely at the table in preparation to have their meal. Children enjoy the social aspect of mealtimes.

Care and Development

This was a focused inspection; we have not considered this theme.

Environment

This was a focused inspection; we have not considered this theme.

Leadership and Management

This was a focused inspection to consider non-compliance, as a result we have not considered this theme in full.

People who run the setting have demonstrated commitment to achieving compliance with regulations and the National Minimum Standards. They have communicated well with Care Inspectorate Wales following the latest inspection visit.

People who run the setting now follow safe recruitment processes to safeguard children. During the inspection visit, we found the student staff file was missing documentation in relation to suitability checks. This was rectified immediately following the visit. People who run the setting ensure they have satisfactory systems in place to update suitability checks and all staff files are now complete.

People who run the setting have reviewed the procedure of staff and students signing in and out. These have been implemented following the previous inspection visit and are available in the main room.

There is a suitable system for staff supervision and for monitoring staff performance. Following the visit, people who run the setting confirmed all staff members had also received their annual appraisal. The person in charge organises regular team meetings which enables staff to have an opportunity to discuss and share ideas in order to aid improvement.

The person in charge has collected views from parents, staff, children and other service users in order to compile a quality of care review report. The person in charge informed us they have also implemented changes following suggestions from parents, for example implementing a daily diary for children. A copy of the quality of care report review was sent to CIW following the visit.

The person in charge is enthusiastic and told us she is looking forward to driving improvements for children and working closely with staff to help develop their practice and professional development. Staff told us that people who run the setting are always available if needed. All the staff spoken to say they feel supported in their role.

Recommendations to meet with the National Minimum Standards

Summary of Non-Compliance

Status	What each means
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people's well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A
28	Staff recruitment - staff files did not contain all the required information.	Achieved
30	The registered person has not ensured that arrangements are made to record exact times that care staff look after relevant children.	Achieved

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement		
Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A
29	The registered person has not recently completed regular staff supervisions or annual appraisals for care staff employed at the childcare setting.	Achieved
16	The registered person has not gathered the views of staff, parents and children in order to collate a quality of care review report for the service.	Achieved

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