



Inspection Report

Cylch Meithrin Gwdihw

**Bryntirion and Laleston Community Centre
Bryntirion
Bridgend
CF31 4EH**

Mae'r adroddiad hwn hefyd ar gael yn Gymraeg

This report is also available in Welsh



Date Inspection Completed

13/07/2023

About Cylch Meithrin Gwdihw

Type of care provided	Children's Day Care Sessional Day Care
Registered Person	Lisa Jackson
Registered places	16
Language of the service	Welsh
Previous Care Inspectorate Wales inspection	13 September 2019
Is this a Flying Start service?	Manual Insert] Yes
Does this service promote Welsh language and culture?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

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<u>Well-being</u>	Good
<u>Care and Development</u>	Adequate
<u>Environment</u>	Adequate
<u>Leadership and Management</u>	Adequate

For further information on ratings, please see the end of this report

Summary

Children are well settled and happy to take part in the activities available. They develop close relationships with their peers and the adults caring for them. Children have good opportunities to communicate and make choices about what to play with and where.

Staff follow most policies and procedures to promote well-being and healthy lifestyles. Staff adequately supervise children. They know the children and offer them opportunities to explore their interests. Overall, staff respond to the needs of children well.

People who run the setting do not always ensure the environment is sufficiently secure. They have recently imposed measures to ensure that everyone understands their responsibilities to keep children safe. They offer an adequate choice of good resources for children that meet their individual requirements and stages of development.

People who run the setting are experienced and are clearly passionate about providing good quality care. However, they do not always ensure they fully meet all regulations or National Minimum Standards. They have a good partnership with parents and the local community.

Children have a good voice. They communicate well and settle easily into the setting. Children have opportunities to make choices and decisions. They move around the environment freely, choosing where they want to play and accessing the resources they want to play with. Overall, children's wishes are considered. For example, they can follow their own interests and do not have to take part in an activity if they do not wish to.

Children are confident and happy. They form positive relationships with each other and staff. Children are relaxed in the environment and explore the space freely. They have a sense of belonging; for example, children sat together and enjoyed taking part in circle time. Children are familiar with the setting's daily routine and move around independently. For example, they played happily at the craft table before independently moving onto the role play area to join their friends.

Children interact well for their age and stage of development. In the main, they cooperate well and are learning to share resources. Any minor disagreements are easily resolved. They are developing good manners and learning to say please and thank you.

Children freely and happily engage in any activities available. They thoroughly enjoy outdoor play, using the bikes, slide and playing hide and seek with the staff. During circle time, nearly all children join in and take turns to identify colours and numbers and respond to questions about the weather.

Children have a variety of opportunities that support their learning and development and are suitable for their age and stages of development. For example, dressing up, role play in the post office and riding bikes outdoors. Children have opportunities to be independent. Most children can do things for themselves, but support is offered if necessary. Most children independently visit the toilet and wash their hands. Most children successfully use tongs to serve themselves fruit at snack time.

Care and Development

Adequate

Staff implement adequate policies and procedures to keep children safe. They understand the setting's safeguarding policy and procedures sufficiently well and adequately supervise children. People who run the setting display detailed child protection procedures in the playroom to support staff knowledge and understanding. Staff promote a healthy lifestyle offering snacks of fresh fruit and toast with a drink of milk and plenty of opportunities for children to be outside. Staff are aware of children's allergies and food preferences and manage these well. Staff ensure they keep the environment clean and sanitise surfaces regularly. They clean up any spillages immediately. Staff promote good hygiene. They ensure they and children wash hands at appropriate times and wear aprons to prepare snacks and undertake nappy changes. However, they do not complete nappy change records in a timely manner.

Staff are calm and caring. They know the children in their care well. Interactions are positive and staff resolve any minor disputes with ease and discretion. There is a behaviour management policy, which staff implement appropriately.

Staff provide age-appropriate resources and activities for the children. They are aware of children's interests which enables them to set up the space with appropriate toys and activities. For example, they know some children like dinosaurs and created a dinosaur space. Staff promote children's independence well. For example, they encourage children to serve themselves at snack time. Staff follow an activity plan but mainly offer free choice for children to follow their own interests. Staff successfully meet children's individual needs, and many staff are aware of and understand how to support additional needs. Staff record and plan for children's learning and development and keep an achievement file. Children's individual workbooks show evidence of each child's individual activities. Staff converse effectively with children bilingually.

Environment**Adequate**

Following a recent incident and review of risk assessments, people who run the setting have introduced measures to ensure that everyone understands their responsibilities to keep children safe and the premise secure. Staff now ensure that the main door is locked at all times and only used by parents to drop off or collect their children. They now use the rear fire exit route to access the dedicated outdoor play space and children are supervised down the steps as the handrail has not yet been reattached following building work. One side of the outdoor area is not fenced. Staff place a low level, unsecured plastic fence across the gap and position themselves to ensure they closely supervise whilst they are playing outdoors. Although this measure goes some way to reducing risks to children's safety, it does not reduce them sufficiently well. People who run the service told us they are in discussions with the community centre to agree a more robust resolution to the situation. Whilst no immediate action is required, this is an area for improvement and we expect the provider to take action. People who run the setting complete risk assessments and review them regularly. They ensure they practise and record appropriate fire drills. Suitable vehicle insurance certificates are in place.

People who run the setting ensure the internal environment is clean, warm and a suitably child friendly space. The setting runs from a self-contained room within the community centre. Although the setting has sole use of the room when in operation, other users of the community centre share the space. Therefore, the layout and contents of the room are set up and put away on a daily basis. Children have sufficient space to play or have quiet time and have access to suitable child sized furniture. Children's toilets are easily accessible, which allows for the development of independence. There is an adequately sized dedicated outdoor play space for physical play and fresh air.

People who run the setting provide an adequate choice of good resources for children. Resources are appropriate for the ages of the children attending. Staff ensure a sufficient amount are set up and available daily. They ensure resources are rotated to help maintain an interesting environment and use boards to display some of the children's own art work and setting information.

Leadership and Management

Adequate

Leadership and management is adequate. People who run the setting are experienced and are clearly passionate about providing good quality care. They sufficiently understand their regulatory responsibilities and are mainly organised in reviewing policies and records. However, they do not always fully meet the regulations and National Minimum Standards. They had not notified CIW of staff changes at the service. They had not reviewed and updated their statement of purpose. They do not ensure registers are always completed correctly or in a timely manner. They had not obtained consent to transport children in a vehicle and vehicle insurance held on file had expired. Whilst no immediate action is required, these are areas for improvement and we expect the provider to take action. Following the inspection, people who run the setting provided an updated statement of purpose and confirmed they have obtained consent to transport children in a vehicle .

People who run the setting have reviewed their service. They have a system in place to ensure they undertake a formal self-evaluation of the service on at least an annual basis. The Quality of Care review report demonstrates they consult with parents, staff, children and relevant external agencies to inform their review. They use this information to set an action plan intended to support improvements..

People who run the setting have an appropriate system in place to ensure that suitable staff are employed to work with children. They keep the necessary documentation in staff files and store them securely. However, one staff file was missing a reference. Following the inspection, leaders notified CIW that the missing reference is now in place. Staff hold the required qualifications and have completed all core training to include safeguarding, first aid and food hygiene. Staff confirmed they enjoy working at the setting. They feel supported and approach leaders for help and guidance if needed. However, staff supervision and annual appraisals are irregular and have not been completed with all staff members. Whilst no immediate action is required, this is an area for improvement and we expect the provider to take action.

People who run the setting establish positive relationships with families, the local community, other professionals and the community centre. People who run the setting share information with parents about their children in a variety of ways, including via electronic systems. Staff share information with parents about their child's day when they collect them.

Summary of Non-Compliance

Status	What each means
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement

Regulation	Summary	Status
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25	The provider must ensure they reduce or eliminate all risks to children's health and safety as far as is reasonably practical.	New
30	The provider must take measures to ensure they maintain records in line with regulations.	New
31	The provider must notify CIW of staff changes and any other relevant matters in a timely manner.	New
29	The provider must ensure all staff receive regular supervision meetings and annual appraisals.	New

Where we find the provider is not meeting the National Minimum Standards for Regulated Child Care but there is no immediate or significant risk for people using the service, we highlight these as Recommendations to Meet National Minimum Standards.

We expect the provider to take action to address these and we will follow these up at the next inspection.

National Minimum Standards	
Standard	Recommendation(s)
	No NMS Recommendations were identified at this inspection

Where we think it helpful, we may make best practice recommendations. These are to encourage settings that are doing well to become even better at helping children thrive.

Best Practice
Recommendation(s)
To complete nappy changing records in a timely manner.
To include a safeguarding section/question within the supervision and appraisal documentation.
To obtain parental consent to transport children in a vehicle.

Ratings	What the ratings mean
Excellent	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children's well-being.
Good	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
Adequate	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
Poor	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children's well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

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