



## Inspection Report

**Archway Court Kids` Club**

**119a Caerleon Road  
Newport  
NP19 7BZ**



**Date Inspection Completed**

10/08/2022

**Welsh Government © Crown copyright 2022.**

*You may use and re-use the information featured in this publication (not including logos) free of charge in any format or medium, under the terms of the Open Government License. You can view the Open Government License, on the National Archives website or you can write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk)*  
*You must reproduce our material accurately and not use it in a misleading context.*

## About Archway Court Kids` Club

Type of care provided	Children's Day Care Out of School Care
Registered Person	Geoffrey Jones Gillian Jones
Registered places	50
Language of the service	English
Previous Care Inspectorate Wales inspection	31 July 2017
Is this a Flying Start service?	<a href="#">Click or tap here to enter text.</a>
Does this service provide the Welsh Language active offer?	No. This is a service that does not provide an 'Active Offer' of the Welsh language. It does not anticipate, identify or meet the Welsh language needs of people /children who use, or intend to use their service.

<u><a href="#">Well-being</a></u>	<b>Good</b>
<u><a href="#">Care and Development</a></u>	<b>Good</b>
<u><a href="#">Environment</a></u>	<b>Adequate</b>
<u><a href="#">Leadership and Management</a></u>	<b>Adequate</b>

For further information on ratings, please see the end of this report

## **Summary**

Children are happy and have fun at the setting. They are valued and enjoy choosing from a range of activities and experiences. Children interact well with their friends and form close relationships with staff. They have many opportunities to develop their independence.

Staff are professional, well qualified and motivated to carry out their roles. They implement the setting's policies and procedures well. Staff are patient, kind and caring. They support children's play and development through a good range of planned activities influenced by children's interests.

The environment is clean, welcoming, and secure. It is well organised to support children's play and independence. There is a good assortment of toys and resources for children to choose from and stimulate their imagination.

People who run the setting have a suitable understanding of the National Minimum Standards and Regulations. They have a clear vision to further develop the setting and are committed to make improvements to benefit children and their families. Parents we spoke to were complimentary of the care their children receive.

Children express themselves confidently and are listened to which makes them feel valued. They have opportunities to make decisions about how they spend their time and make suggestions to influence their play. For example, one child wanted to make a wooden doll, so a staff member helped them find some additional craft materials.

Children arrive eagerly at the setting and feel happy and safe. They enjoy being in the company of other children and benefit from forming friendships with a mixed age group of children. They know the staff and routines well, which makes them feel secure. Children receive lots of encouragement and praise from staff, giving them the confidence to play and learn. They learn to respect each other and the resources, sharing and using equipment appropriately. For example, we saw children patiently wait their turn to use a games console, laughing and smiling as they watched their friends dance along with the game.

Children have fun and receive good play opportunities. Activities provide challenge and encourage children to problem solve. For instance, a group of children playing dodge ball outdoors cheered each other on and discussed team tactics to win the game. They clearly valued the encouragement and praise from a staff member. Children are beginning to understand their feelings and are becoming sensitive to the feelings of others. We saw older children putting their arms around the shoulders of younger children as they welcomed them into the setting.

Children are developing in confidence and were happy to chat with us and tell us about things they like to do at the setting. We observed a lovely 'show and tell' session where children talked confidently to the rest of the group about their favourite items. Children learn self-help skills and are encouraged to carry out tasks independently, which enhances their self-esteem. They use the bathroom facilities independently, washing and drying their own hands. We saw children cutting up their own fruit a snack time and pouring their own water from a jug. Children take turns to be the kids club monitor and carry out tasks such as helping to serve children their lunch. We saw them take much pride in this role. Children use the recycling bins for their rubbish and tidy up toys and resources putting things back where they belong.

## Care and Development

Good

Staff have a good understanding of how to keep children safe and healthy. They receive regular safeguarding training and implement the setting's policy should they have concerns about a child. Staff we spoke with were confident to recognise the signs and symptoms of abuse and know who to report any concerns to. Accident records are well completed and monitored to identify any emerging patterns and risks to children's safety. Staff prepare food hygienically; they wear aprons and sanitise food preparation areas before use. Staff also ensure that children frequently wash their hands at appropriate times of the day. Meals and snacks provided are healthy and nutritious. We saw children choose from a variety of fruit for snack, with water available to drink throughout the day. Hot meals are provided at lunchtime or children can choose to bring a packed lunch. There are robust systems in place to manage children's food allergies and individual dietary requirements, we observed staff double checking ingredients on packaging to ensure the food was safe for children to eat. Staff provide opportunities for children to be active and get fresh air, with daily access to the outdoor play area. Regular fire drill practices ensure staff and children are aware of how to leave the building safely.

Staff care for children in a kind and patient way. They are respectful towards children and each other and are always good role models. Staff have a good understanding of child development, and its impact on children's behaviour. The behaviour management policy focuses on positive behaviour management strategies. Staff implement the policy well, using lots of positive language and praise, which enhances children's well-being. They offer simple, clear explanations to help children manage their own behaviour. For example, reminding children to be kind when playing with their friends and to walk, not run when indoors. There are effective systems in place to manage any behaviours which challenge, to ensure the safety of all children.

Staff plan a wide range of activities that appeal to children's interests. They gather children's ideas and suggestions of activities they would like to see offered at the setting. These included, dodge ball tournament, show and tell, trips to the farm and parks and face painting. We saw that staff had taken on board children's ideas, with planning reflecting these activities. Staff ensure there are also many opportunities for free play where children can choose to follow their own interests.

## Environment

Adequate

The environment is secure and provides ample space for children to play. Risk assessments are undertaken for all areas of the setting, and any outings. Staff carry out daily safety checks and eliminate potential hazards to children's safety. However, we identified a small number of risks which were not identified in the risk assessments. The safety certificate for the gas boiler is in date, but the electrical safety check certificate had expired. This is an area for improvement, and we expect the provider to take action. Before the report was written the provider informed us, she has now arranged for the electrical safety check to take place.

People who run the setting have worked hard to provide an inviting, child friendly and stimulating indoor environment. The large main playroom is well organised with a variety of interesting areas for children to play and explore. These include, a role play area with real-life items such as crockery, cosy inviting book corner with blankets and comfortable cushions, large sofa for relaxing, games console, and construction, music, and arts/crafts areas. Wall displays include the children's artwork which celebrates their achievements, giving them a sense of pride and belonging. People who run the setting have been creative in developing the outdoor area to its current potential. There is a suitable range of equipment for the age of children. A new flooring surface has been installed providing a designated area for physical games. Additional areas include a mud kitchen and water play, and there are plans in place to create a planting area for children to grow plants and vegetables.

Toys and resources are clean and of good quality. The setting has suitable furniture and resources to support children's independence. For example, child sized tables, chairs, toy storage units and individual coat pegs for their belongings. There are a suitable number of children's toilets. During the last inspection, a recommendation was made to ensure that the layout and design of the boy's toilets provides adequate space for use. This has not yet been addressed due to the financial constraints arising from the Covid 19 pandemic. The bathroom facilities are clean with liquid soap available for children to wash their hands. However, paper towels are located outside of the bathrooms which means children are unable to dry their hands straight away.

## Leadership and Management

**Adequate**

People who run the setting have a clear vision to further develop the quality of care they provide. The statement of purpose has been reviewed to ensure it reflects an accurate picture of what the setting has to offer, allowing parents to make an informed decision about the care their child receives. Required policies and procedures are in place and staff follow them appropriately, which helps the smooth running of the setting. Staff work well together, which creates a positive ethos, resulting in beneficial outcomes for children. The person in charge (PiC) is new to the role and there are additional new staff in place. Care Inspectorate Wales (CIW) have not been notified of these changes in line with regulations. This is an area for improvement, and we expect the provider to take action. Before the report was written the provider submitted a notification to inform us of the change of PiC.

People who run the setting ensure staff have a current disclosure and barring service certificate (DBS). We examined a sample of four staff files and found them to be well organised and contain most mandatory information. However, two of the staff files evidenced only one reference. Regulations stipulate two references are obtained for new staff. This is an area for improvement, and we expect the provider to take action. People who run the setting ensure there are enough qualified and experienced staff to make sure children are always well cared for. Appropriate systems of appraisal and staff supervision are in place. Staff meetings address any issues and provide staff with time to share ideas. Staff have up to date mandatory training such as First aid. Some staff members have accessed additional training to further benefit their practice. For example, autism awareness, additional learning needs, and play work.

People who run the setting plan well for improvement. There are systems in place to monitor the quality of care provided. The PiC seeks feedback from staff, parents, and children to complete an annual quality of care report. The report identifies improvements and sets out actions to achieve this.

People who run the setting keep parents updated on their child's day and experiences. They speak with parents at the beginning and end of the day to share information. Activity planning, menus, and any special events are displayed on the entrance door to keep parents informed. Up and coming events include a 'kids club festival day' and 'picnic in the park', to which parents/carers are also invited. Such events provide lots of fun for children and their families and promote positive partnerships.



## **Recommendations to meet with the National Minimum Standards**

R1. Review and update risk assessments.

R2. Provide paper towels in children's bathrooms to fully promote good hand hygiene.

R3. Ensure that the layout and design of the boy's toilets provides adequate space for use.

### Summary of Non-Compliance

Status	What each means
<b>New</b>	This non-compliance was identified at this inspection.
<b>Reviewed</b>	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
<b>Not Achieved</b>	Compliance was tested at this inspection and was not achieved.
<b>Achieved</b>	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

### Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

### Area(s) for Improvement

Regulation	Summary	Status
------------	---------	--------

31	The provider has failed to notify Care Inspectorate Wales of events as set out in schedule 4 (staff changes) and provide relevant information in respect of these within 14 days.	New
25	The provider had failed to ensure the five year periodical electrical safety check was in date.	New
28	The provider had obtained only one reference for two staff members currently working at the service. Regulations stipulate that two references are required.	New

<b>Ratings</b>	<b>What the ratings mean</b>
<b>Excellent</b>	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being.
<b>Good</b>	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
<b>Adequate</b>	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
<b>Poor</b>	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

**Date Published 06/09/2022**

### Summary of Non-Compliance

Status	What each means
<b>New</b>	This non-compliance was identified at this inspection.
<b>Reviewed</b>	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
<b>Not Achieved</b>	Compliance was tested at this inspection and was not achieved.
<b>Achieved</b>	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

### Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

### Area(s) for Improvement

Regulation	Summary	Status
------------	---------	--------

31	The provider has failed to notify Care Inspectorate Wales of events as set out in schedule 4 (staff changes) and provide relevant information in respect of these within 14 days.	New
25	The provider had failed to ensure the five year periodical electrical safety check was in date.	New
28	The provider had obtained only one reference for two staff members currently working at the service. Regulations stipulate that two references are required.	New

Ratings	What the ratings mean
<b>Excellent</b>	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being.
<b>Good</b>	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
<b>Adequate</b>	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
<b>Poor</b>	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

**Date Published 06/09/2022**