



Inspection Report

Clwb Ar ol Ysgol Glanrafon

**Ysgol Glanrafon
Lon Bryn Coch
Mold
CH7 1PS**

Mae'r adroddiad hwn hefyd ar gael yn Gymraeg

This report is also available in Welsh



Date Inspection Completed

20/05/2024

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About Clwb Ar ol Ysgol Glanrafon

Type of care provided	Children's Day Care Out of School Care
Registered Person	Catherine Atkinson Corben
Registered places	44
Language of the service	Welsh
Previous Care Inspectorate Wales inspection	23 June 2017
Is this a Flying Start service?	No
Does this service promote Welsh language and culture?	The service provides an 'Active Offer' of the Welsh language. It anticipates, identifies and meets the Welsh language and cultural needs of people who use, or may use, the service.

<u>Well-being</u>	Adequate
<u>Care and Development</u>	Adequate
<u>Environment</u>	Adequate
<u>Leadership and Management</u>	Adequate

For further information on ratings, please see the end of this report

Summary

Children are confident communicators as their wants, moods and needs are considered. They have opportunities to make choices and decisions about what affects them. Interactions between children and staff are positive. Children co-operate appropriately and are interested and engaged in their play and learning experiences. They enjoy a reasonable selection of suitable opportunities indoors and outdoors and can also relax and have quiet times. Children have some opportunities to develop their independence skills enabling them to do some things for themselves.

Staff are developing their understanding and are working towards implementing most policies and procedures to promote healthy lifestyles. However, improvements are required. Staff interact positively with children and organise appropriate play and learning experiences.

The environment is clean and welcoming. The people running the setting make sure there is a variety of age-appropriate toys, resources, and equipment. The outdoor area is secure and offers children plenty of opportunities to develop their physical skills while playing in the fresh air.

The people running the setting manage most aspects of the service suitably. However, improvements are required to meet regulations and standards.

Well-being**Adequate**

Children are content and express enjoyment. They initiate their own play and follow their interests appropriately.

Children are confident communicators and express themselves well. For example, they enjoy introducing themselves and showing what they like to play with. Few children took the initiative to present a written account about what they like doing at the Clwb. Children animatedly said they enjoy playing board games, watching a movie, playing with their younger friends, and playing football. Children proudly showed and wore the paper hats they had made decorated with wildflowers.

Children are happy and settled. They approach staff with ease to make their requests for more food during snack-time or when they want to participate in a different activity. Children enjoy sitting with staff to have a story read to them and feel comfortable to ask and answer questions.

Children interact positively with staff and their friends. They are learning to take turns and share appropriately. For instance, during outdoor play friends shared the collected grass, leaves, and wildflowers before taking turns to place them into individual bowls. Children co-operated well as a team as they supported each other to walk along the stepping stones. Older children showed kindness and patience towards their younger friends while playing cards and board games.

Children are active and curious learners. They enjoy developing their imagination in the home corner. For example, friends organised a variety of props to create a hairdresser's shop, they chatted in character to one another as they styled the doll's hair. Few children enjoy some rest and quiet time as they happily sit on bean bags to read books or play a game on an electronic device. Children enjoy developing their physical skills in the fresh air. For instance, a child enjoyed showing how they practice their net ball skills and celebrated as they threw the ball into the net. Other children enjoyed climbing the wooden apparatus and playing hide and seek in the wigwam.

Children are developing their independence skills suitably however, there are missed opportunities at snack-time to develop children's self-help skills. For example, children are not able to help themselves to the food and drink on offer. Children enjoy directing their own play. For example, a child concentrated and sustained interest in organising a row of dominoes and inventing their own game by matching numbers to the dots. Children are doing some things for themselves appropriately with positive encouragement from staff.

Care and Development**Adequate**

Staff have a warm and friendly approach to care giving. They value children's efforts and celebrate their achievements.

Staff are developing their understanding of their role and responsibilities to keep children safe and healthy. However, not all staff are fully confident about safeguarding procedures. During our visit staffs first aid training certificates were not presented. Following our visit the registered person presented the current first aid training certificate for the person in charge. Staff record children's attendance but are inconsistent when recording the times children leave the premises. Staff do not record their daily hours of attendance to keep a clear audit of who is caring for children during those times. They have not collated all of the required information about children to ensure they are able to meet their individual needs. While no immediate action is required, this is an area for improvement, and we expect the provider to take action. Staff record accidents and incidents appropriately, but these are not acknowledged by parents / carers to evidence they have been kept informed. Staff conduct regular fire drills to raise children's and staff awareness of what to do in an emergency.

Staff do not follow the current infection control procedures effectively. For example, they do not encourage children to wash their hands with warm water and soap to make sure children are developing their personal hygiene effectively. Staff do not wear personal protective equipment (PPE) when serving food to children and do not provide appropriate crockery and cutlery. For example, staff served children food with their hands and some children placed their food directly on the table or seated bench. This is placing children's health and well-being at risk and we have therefore issued a priority action notice. The provider must take immediate action to address this issue. Whilst staff are providing healthy drink options of milk or water, they are not following the Welsh Government food and nutrition guidance as children were given unhealthy choices such as biscuits.

Staff interact positively with children. They consistently praise children for their efforts and encourage them to be polite and use good manners. For example, staff praised children for good colouring in, for their writing skills and for being kind to their younger friends. Staff provide a consistent and timely response to children's requests. For instance, when children asked for more food or drink or for different resources and equipment.

Staff organise suitable play and learning experiences for children. They engage positively when children invite them into their play. For instance, staff and children had lots of fun together playing a game of snap. Staff help children to develop their vocabulary during their play and encourage them to ask and answer questions during story time. Staff organise a variety of interesting tabletop activities, helping children to develop their creativity through craft work and supporting them to develop their numeracy skills through a range of different board and card games. Staff encourage children to play outdoors in the fresh air to develop their physical skills appropriately. They extend children's knowledge and development in the outdoors by offering a good range of resources which stimulates their curiosity and interest. They support children to use the climbing apparatus and celebrate their efforts when practicing their cartwheels, handstands, and ball skills. Staff encourage children to

use natural resources such as leaves, twigs, and wildflowers to develop their play and practice using their sensory skills.

Environment

Adequate

The people running the setting make sure the environment is welcoming and clean. There is ample space, both indoors and outdoors for children to move around freely and develop their play and learning appropriately.

The people running the setting have most measures in place to ensure everyone is generally aware of their responsibilities in relation to the safety and welfare of children. They ensure required health and safety checks are complete and that staff implement a system for managing access to the premises.

Staff provide suitable supervision of children most of the time. However, during snack-time, they did not encourage children to sit down and eat their food, some children were walking around the play area still eating mouthfuls of food which was going unnoticed by staff. They had not considered the risk this posed of potential risk of choking. The people running the setting have not written risk assessments which are specific and fully reflective of the setting. They are currently using the generic risk assessments drawn up by the hosting primary school, but these do not identify the potential risks presented to children at the setting. The people running the setting had not identified tripping hazards, for instance, children leave their coats and bags all over the floor. This is placing children's health and well-being at risk and we have therefore issued a priority action notice. The provider must take immediate action to address this issue.

The people running the setting make sure the layout of the play area promotes children's independence appropriately, enabling them to access toys and resources with ease. There is a suitable selection of recycled and natural resources to develop children's sensory, language, numeracy, and self-awareness skills. Attractive cosy corners enable children to rest and have some quiet time to read books or chat with their friends.

The people running the setting make sure there are appropriate toys, resources, and furniture suitable for the ages cared for. However, there is no designated area for children to store their personal items to help create a sense of belonging. There is a good selection of books available, and these are displayed nicely, inviting children to read them.

The people running the setting ensure the outdoor play space is used as often as possible and provides children with plenty of opportunities to develop their physical and co-ordination skills in the fresh air. They extend children's knowledge and development in the outdoors by offering a good range of resources which stimulates their curiosity and interest. People running the setting have created space in the outside area for planting and growing flowers, making this an interesting area for children to develop their nurturing skills.

Leadership and Management

Adequate

The people running the setting manage most aspects of the service suitably. However, improvements are required to meet with regulations and standards.

The people running the setting have written a statement of purpose which contains most of the required information to inform parents / carers about what the setting offers. However, the information about staffing does not fully include all employees, for example, 6th form pupils employed to work as play work assistants. The people running the setting are not consistently informing Care Inspectorate Wales (CIW) of the required changes, for example, changes of staff. While no immediate action is required, this is an area for improvement, and we expect the provider to take action. Most policies and procedures are in place but not all of these have been regularly reviewed to contain reference to current Welsh legislation and guidance. For instance, there is no food and nutrition policy which outlines or references the Welsh Government food and nutrition guidance for childcare settings. The safeguarding policy for the setting is not based on the Wales Safeguarding Procedures to ensure staff have the information they require to safeguard children. When discussing safeguarding procedures with staff, not all were confident about procedures, and some said they had not read or seen the safeguarding policy. This is placing children's health and well-being at risk and we have therefore issued a priority action notice. The provider must take immediate action to address this issue. The people running the setting have submitted the assessment of service statement to CIW. They have a good understanding of their responsibilities to promote the Welsh language and culture.

The people running the setting have completed a report reviewing the quality of care. The report briefly evaluates the setting. The report does not draw on the comments from staff, children and other professionals to fully evaluate the setting and identify what improvements, if any, could be made in future.

The people running the setting are not ensuring the recruited staff team meet the required percentage of qualified, skilled, and experienced staff. For example, during our visit there were five staff members, three of these were unqualified. Following our visit the registered person presented one person in charge play work Level 3 certificate but the other person in charge's qualification certificate was not presented. The registered person confirmed the 6th form pupils employed at the setting are unqualified. This is placing children's health and well-being at risk and we have therefore issued a priority action notice. The provider must take immediate action to address this issue. The registered person told us staff have completed a basic awareness Level 1 training in safeguarding with the hosting primary school. We discussed with the registered person, that staff who work directly with children need to complete a safeguarding intermediate course Level 2. The registered person could not present their training certificates or inform us which members of staff had completed the course. The registered person confirmed that one staff member (the person in charge) has completed a food hygiene course.

We were presented with the employment details for nine staff members. None of these, contained all the required information to ascertain their suitability in their role. This is placing children's health and well-being at risk and we have therefore issued a priority

action notice. The provider must take immediate action to address this issue. Following our visit the registered person confirmed all staff have an enhanced current Disclosure and Barring Service (DBS) certificate.

The people running the setting could not present evidence that staff receive regular one-to-one supervision which encourages them to think about the quality of their practice and raise any safeguarding concerns. The registered person said she attends the setting most days to see how staff are and to ask them if there are any issues. However, there was no evidence of formal one-to-one supervisions or appraisals with staff. While no immediate action is required, this is an area for improvement, and we expect the provider to take action.

Parents / carers told us their children are happy to attend and staff are approachable.

Summary of Non-Compliance

Status	What each means
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people's well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)

Regulation	Summary	Status
25	The registered person must ensure staff encourage children to practise effective handwashing procedures and for staff to use Protective Personal Equipment (PPE) when serving food in line with the Public Health Wales Infection Prevention and Control Guidance (2019) for Childcare Settings (0-5 years) in Wales (Nurseries, Childminding and Playgroups).	New
25	The registered person must ensure risk assessments are fully reflective of the provision, premises, activities and play opportunities. The registered person must ensure this is reviewed when there are any changes to these or the needs of the children.	New
28	The registered person must make sure the required information has been collated in the staff employment files in order to ascertain all staff members suitability	New

	in caring for and safeguarding children.	
27	The registered person must ensure there is a sufficient number of suitably qualified, skilled and experienced persons looking after relevant children to safeguard and promote their welfare and safety.	New
22	The registered person must ensure the safeguarding policy is based on the Wales Safeguarding Procedures. In producing this policy, the registered person must be familiar with the Welsh Government's statutory guidance on safeguarding children under the Social Services and Well-being (Wales) Act 2014. The registered person must ensure that all staff are confident about the Wales Safeguarding Procedures and are able to put the policy into practice and are aware of safeguarding and child protection issues.	New

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement		
Regulation	Summary	Status
29	The registered person must ensure all employees receive formalised regular one-to-one supervision which encourages them to think about the quality of their practice and raise any safeguarding concerns.	New
30	The registered person must ensure they consistently record the daily hours of attendance of children and those caring for them. The registered person must ensure all the required information has been gathered in the children's personal records so they have the information they need to meet their individual needs.	New
31	The registered person must ensure CIW receive notifications about events / changes which Impacts on children's welfare are made known.	New

Where we find the provider is not meeting the National Minimum Standards for Regulated Child Care but there is no immediate or significant risk for people using the service, we highlight these as Recommendations to Meet National Minimum Standards.

We expect the provider to take action to address these and we will follow these up at the next inspection.

National Minimum Standards	
Standard	Recommendation(s)
Standard 7 - Opportunities for play and learning	Consider developing children's independence at snack time.
Standard 12 - Food and drink	Improve the snack time experience and ensure food choices are healthier. Make sure the food and nutrition policy is in line with the Welsh Government food and nutrition guidance for child care settings.
Standard 7 - Opportunities for play and learning	Make sure the environment encourages a sense of belonging and helps children to develop their independence and awareness of being respectful to others for example, by creating a designated area for them to store their personal items.
Standard 18 - Quality assurance	Ensure the report reviewing the quality of care draws on and includes the comments from staff, children and professional agencies to fully evaluate the setting and identify if any improvements could be made.
Standard 1 - Information	Make sure all policies and procedures are regularly reviewed and these are reflective of current Welsh legislation and guidance.
Standard 5 - Records	To make sure all accident and incident forms are acknowledged by parents / carers to evidence they have been kept informed.

Ratings	What the ratings mean
Excellent	These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being.
Good	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
Adequate	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
Poor	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.

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